



ARTS COMMISSION

Quality Services for a Quality Community

MEMBERS

Sarah G. Triplett, Chair
Meegan Holland, Vice Chair
Matt Borghi-Weil
Jessica Gregg
Tedda Hughes
Karen Jennings
Erin Sedmak
VACANT
VACANT

City Council Liaison

Councilmember Aaron Stephens

Staff Liaison

Wendy Wilmers Longpre
(517) 319-6940

City of East Lansing
PARKS AND RECREATION
DEPARTMENT
410 Abbot Road
East Lansing, MI 48823

(517) 337-1731

www.cityofeastlansing.com

AGENDA

November 15, 2018

5:30 PM

54B District Court, Courtroom 1, 101 Linden Street

- 1) **Opening**
 - A) Roll Call
 - B) Approval of Agenda for November 15, 2018
 - C) Approval of Minutes for October 18, 2018
- 2) **Communication from the Audience**
- 3) **Written Communications**
- 4) **Reports**
 - A) Chairperson
 - B) Council Liaison
 - C) East Lansing Arts Festival Liaison
 - D) Staff Report
- 5) **Committee Reports**
 - A) Cultural Arts Planning
- 6) **Business Items**
 - A) Ordinance 1339 Applications
 - i. Coolidge Road Geriatric Psychiatric Facility – Discussion only
 - B) 2019 Arts Commission Meeting Schedule – Action requested
 - C) December Meeting Date
 - D) Other
- 7) **Discussion Items**
 - A) Joint Initiatives with Partner Organizations (Gregg)
 - B) *Greetings Tour* Mural Update (Hughes)
 - C) Other
- 8) **Adjourn**



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Minutes

October 18, 2018

5:30 PM

54B District Court, Courtroom 1, 101 Linden Street

Present: Chairperson Sarah G. Triplett, Vice Chairperson Meegan Holland, Commissioners Jessica Gregg, Tedda Hughes, Karen Jennings and Erin Sedmak.

Others: Councilmember Aaron Stephens, Staff members Wendy Wilmers Longpre and Heather Surface

Absent: Commissioner Matt Borghi-Weil

1) Opening

A) Roll Call

Meeting called to order at 5:34 p.m.

B) Approval of Agenda for October 18, 2018

Moved by Commissioner Gregg, seconded by Vice Chairperson Holland to amend the agenda to defer item 7A, *Greetings Tour* Mural Update, to the November meeting.

YAYS: All

NAYS: None

Moved by Commissioner Jennings, seconded by Commissioner Gregg to approve the October 18, 2018 agenda as amended.

YAYS: All

NAYS: None

C) Approval of Minutes for September 20, 2018

Moved by Commissioner Jennings, seconded by Vice Chairperson Holland to amend “perusing” to “pursuing” in item 7B.

YAYS: All

NAYS: None

Moved by Vice Chairperson Holland, seconded by Commissioner Jennings to approve the September 20, 2018 minutes as amended.

YAYS: All

NAYS: None

2) Communication from the Audience

None

3) Written Communications

None

4) Reports

A) Chairperson

i. Arts Commission Facilitated Goal Setting Discussion

Chairperson Triplett suggested that the Commission consider engaging in a facilitated discussion to review the role of the Arts Commission as defined by the ordinance and to establish goals and priorities for the Commission for the next year. To allow all Commissioners and staff to be a part of the discussion, it is suggested that an outside facilitator be brought in. Jerry Jennings was suggested as a potential facilitator. There was a general consensus of support for this idea and process.

Commissioners indicated that they felt it was important to have any new Commissioners on board prior to this discussion happening but they would like

B) Council Liaison

Council member Stephens stated that he had participated in the goal setting discussion with the Human Relations Commission and he thought it was important for realizing the Commission's role in the community.

There is a rumor circulating that there will be a new development where Dublin Square is, but please note that at this time the Planning Department and City Council have not received any formal plans on this rumored improvement.

Council member Stephens is working towards having Council meet for discussion only meetings prior to regular Council meetings where TIFF funded projects will be discussed. This is to allow the community time to comment ahead of time and increase transparency of the decision making process.

C) East Lansing Arts Festival Liaison

The Art Festival is actively looking for board members. They are developing a video to promote the festival in the community.

D) Staff Report

Staff Longpre reviewed the documents presented in the staff report.

5) Committee Reports

A) Cultural Arts Planning (Triplett)

A memorandum from Chair Triplett regarding Cultural Planning for the City of East Lansing was distributed to the Commissioners. The City's existing Comprehensive Plan does not include a specific section on Arts and Culture. Chair Triplett is proposing that the Arts Commission create an Arts and Culture

plan for the City as an addendum to the Comprehensive Plan. This is similar to how the Parks and Recreation Plan is addressed.

The development process for an Arts and Culture Plan is proposed to include feedback from the community as well as interaction with Michigan State University and their reimagined art focus. Art Commissioners can start the work and hire a consultant when necessary using Ordinance 1339 funds.

6) Business Items

A) Ordinance 1339 Applications

i. St. Thomas Aquinas Church (Keith Tharp)– Action Requested

St. Thomas Aquinas is proposing to add a preschool wing on to the existing school at 955 Alton Road. The proposed addition is subject to the requirements of Ordinance 1339. They are proposing to install a sculpture by Timothy P. Schmalz near the entry to the preschool to fulfill the art requirements for the project. The piece is a bronze statue of Jesus holding three children titled *Greatest in the Kingdom*. It is 5’5” tall and will be paid for with donations and fundraising.

Keith Tharp was present to answer questions on behalf of St. Thomas Aquinas Church.

Moved by Commissioner Sedmak, seconded by Commission Jennings that the Arts Commission has reviewed the Public Art Requirement Supplement and supporting documents, dated September 12, 2018, for the St. Thomas Aquinas School Expansion Project, 955 Alto Road, to determine compliance with the requirements and standards of Sec. 50-38(6) of the City Code and accepts it as meeting the public art requirements for Project subject to the following conditions:

1. Review and approval of the sculpture location from the Department of Planning, Building and Development; and,
2. Review and approval of the sculpture installation methods from the Building and housing Division of the Department of Planning, Building and Development.

YAYS: All

NAYS: None

B) 2019 Cultural Arts Grants – Action Requested

Thirteen groups and individuals have requested funds from the 2019 Cultural Arts Grant program. The requests totaled \$22,046 and \$10,500 is available. Staff Longpre reviewed the granting requirements and the Applicant Summary chart that was presented in the meeting packet. The following requests were presented:

- i. All-of-Us Children’s Theatre (Cynthia Wright-Pratt and Andy Boyan)
Request for \$1,500 for The Wizard of Oz was presented by Cynthia Wright-Pratt and Andy Boyan present

- ii. Art Festival (Michelle Carlson)
Request for \$3,000 for the 2019 Art Festival was presented by Michelle Carlson.
- iii. Black History 101 Mobile Museum (Phyllis Thode and Annie Gordon)
Request for \$375 for the Mobile Museum was received. Phyllis Thode and Annie Gordon were not able to attend the meeting due to a work schedule change.
- iv. Community Dark Room 517 (Jessica Bibbee/Amanda Grieshop)
Request for \$631 for a Community Dark Room was presented by Jessica Bibbee and Amanda Grieshop.
- v. Film Festival (Susan Woods)
Request for \$4,000 for the East Lansing Film Festival was presented by Susan Woods.
- vi. Jazz Festival (Heather Surface)
Request for \$3,000 for the Summer Solstice Jazz Festival was presented by Heather Surface
- vii. Lenses Collective (Vivek Villanki)
Request for \$1,011 for the Lenses Collective was presented by Vivek Villanki.
- viii. Presido Brass Seminar (David Larzelere)
Request for \$1,500 for a seminar by Presido Brass was presented by David Larzelere.
- ix. Pumpstock (Justin Booth)
Request for \$500 for the 2019 Pumpstock was received. Dudley Smith was unable to attend due to being out of the Country.
- x. Sencalar/Glassman Quintet (Altin Sencalar and Chris Glassman)
Request for \$1,929 for a welcome home tour of the Sencalar/Glassman quintet was presented by Altin Sencalar and Chris Glassman.
- xi. Sidewalk Poetry Project (Nancy DeJoy)
Request for \$3,000 for a Sidewalk Poetry installation was presented by Nancy DeJoy.
- xii. Spartan Tartan Highland Dance Competition (Allison Gibson Murad)
Request for \$1,200 for the 2019 Spartan Tartan Dance Competition was presented by Allison Gibson Murad.

- xiii. Winter Glow (Heather Surface)
 Request for \$400 for ice sculptures at the 2019 Winter Glow was presented by Heather Surface.

Staff member Surface left the meeting.

Commissioners discussed the various funding requests and awarded grants as follows:

All-of-us Express Children's Theatre	750
Art Festival	2,500
Black History Mobile Museum	375
Community Dark Room	625
Film Festival	1,500
Jazz Festival	2,500
Lenses Collective	750
Presidio Brass	0
Pumpstock	250
Sencalar/Glassman Quintet	750
Sidewalk Poetry	0
Spartan Tartan Dance Competition	500
Winter Glow	<u>0</u>
TOTAL	<u>10,500</u>

6) Business Items (Cont'd.)

A) Mel Leiserowitz Artwork Donation – Action Requested

Nancy Leiserowitz has approached the City offering to donate a sculpture by her late husband Mel Leiserowitz to the City. The sculpture is approximately 6' x 8' painted steel and meant to be hung on a wall indoors. It is valued at \$3,700.

Sedmak moved, Gregg seconded that the Arts Commission recommend that City Council accept the donation of a painted steel sculpture by Mel Leiserowitz for addition to the City art collection.

YAYS: All

NAYS: None

B) Other

7) Discussion Items

A. Other

8) Adjourn

Jennings move, Holland seconded to adjourn the meeting at 9:30 pm.



PARKS, RECREATION AND ARTS

Quality Services for a Quality Community

MEMORANDUM

TO: Arts Commission

FROM: Wendy Wilmers Longpre, Assistant Director

DATE: November 13, 2018

SUBJECT: November 15, 2018 Staff Report

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Staff has the following items to report:

1. As recommended by the Arts Commission during the October meeting, City Council authorized the City Manager to sign a Contract with Dane Porter to fabricate and install the sculpture *Lemon Grass* in Valley Court Park and accepted the donation of a sculpture by Mel Lieserowitz which is now displayed in the Bailey Center Performing Art Space.
2. The FY2019 Cultural Arts Grant recipients have all been notified of their awards.
3. The Art Commission Meeting Attendance Chart is attached for Commissioner information.
4. Attached is an updated Ordinance 1339 report. Items of note: a \$25,000 donation has been received from the development located at 1520 Earl Avenue and another \$25,000 donation is expected from the development at 1560 Earl Avenue.

Attachments (2)

2018-19 Percent for Art Report

November 13, 2018

PROJECTS UNDER REVIEW

Project Name & Address	Developer	Notes	Option Chosen	Project Status
Coolidge Road	Leo Brown Group, Troy Bertsch	Geriatric/Psychiatric Facility	Donate sculpture to City	Site Plan under consideration by City Council. Needs Commission Approval of Art
Center City Development	Harbor Bay Real Estate Advisory: Mark Bell	125, 135, 201 E. Grand River & 200 Albert Ave	Donation - asking to change to art installation	Received Site Plan and Special Use Permit approval from Council on 6/20/17. Have Letter of Credit on file, expires 8/30/19. Needs Commission approval of art. Under Construction
The Hub, 918 & 101 E. Grand River	Core Spaces Lansing	Corner of Bogue & GR Avenue	Install art on site - two murals	Concept approved by Commission 1/18/2018. Received Council approval in November, 2017. Needs Commission approval of art. Under Construction
Burcham Hills Expansion	Burcham Hills	Expand the existing retirement center	Install art on site	Site Plan approved by Council on 6/19/18. Needs Commission approval of art.

PROJECTS IN PROCESS

Project Name & Address	Developer	Notes	Option Chosen	Project Status
955 Alton Road MAASB-SEB Property/Casualty Pool 1560 Earl Avenue	St. Thomas Aquinas TMN Builders	Expand school for a daycare Construct an office building for ins. Co.	Install art on site Donation	Site Plan approved by City Council. Art approved by Commission 10/18/18. Project under construction. Approved by City Council on 10-16-18. Needs to deposit funds
Park District	David Pierson	Corner of Abbot and Grand River Avenue	Donation	Has applied for Special Use Permit. Needs to deposit funds.
Stonehouse, 565 E. GR Ave	Krause & Cron	Former Taco Bell	Install one sculpture on site and donate one sculpture to City	Has deposited a Certificate of Deposit in the City's name with Mercantile Bank, auto renews on 8/19/18 for 12 m. Received approval from Commission 4/26/18. Installed Reaction 10/22/18. Installation of 2nd sculpture in Dec.
Capital Area Housing Partnership 300 Bailey Street	Mikki Droste w:332-4663	Bailey Community Center	Install art on site - Theater improvements	Approved by Commission 4/28/2016; under construction; staff site visit for May 24. Construction completed. CAHP needs to implement reservation process and sign the use agreement.
Michigan Energy Options	John Kinch w:337-0422 c:993-7718	Burcham Solar Park	Install art on site	Approved by Commission 9/15/16; approved by Council 11/9/16; Under construction.

East Lansing Arts Commission Meeting Attendance

Commissioner	11/16/2017	12/14/2017	1/18/2018	2/15/2018	3/15/2018	4/26/2018	7/19/2018	8/16/2018	9/20/2018	10/18/2018
Matt Borghi-Weil	P	P	P	P	P	P	P	P	P	A
Erin Sedmak	P	P	A	P	A	A	A	P	A	P
Richard Graham-Yooll	P	P	P	A	P	P	P	vacant	vacant	vacant
Jessica Gregg	P	P	P	P	P	P	P	P	P	P
Elinor Holbrook	P	P	vacant	vacant	vacant	vacant	vacant	vacant	vacant	vacant
Meegan Holland	A	P	P	P	P	P	P	P	A	P
Karen Jennings	n/a	n/a	P	P	P	P	P	P	P	P
Sarah G. Triplett	P	P	P	P	P	P	P	P	A	P
Tedda Hughes	n/a	n/a	n/a	n/a	n/a	P	P	P	P	P

ARTICLE 5: BOARDS AND COMMISSIONS Divisio

Unless otherwise provided by this Code or by law, members of boards and commissions established by this article shall serve at the will of the council. Nonattendance at three regularly scheduled consecutive board or commission meetings or 90 days, whichever is longer, is hereby determined to constitute neglect of duty and shall automatically create a vacancy without further action. Except in a circumstance of an automatic vacancy under this provision, any commission or board member removed by city council during their term may request a hearing before city council and receive an explanation of the reason for their removal. A member may request the city council to grant a leave of absence, not to exceed 120 days from a board or commission. Such leave may be granted upon the request of the commission and upon a majority vote of the city council prior to the commencement of the leave of absence.



PARKS, RECREATION AND ARTS

Quality Services for a Quality Community

MEMORANDUM

TO: Arts Commission

FROM: Wendy Wilmers Longpre, Assistant Director

DATE: November 13, 2018

SUBJECT: 2019 Arts Commission Meeting Schedule

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It is necessary for the Arts Commission to set its 2019 meeting schedule. Historically, the Commission has met at 5:30 PM on the third Thursday of each month. The meeting location has been Courtroom #1, 54B District Court, 101 Linden Street.

Attached is a proposed meeting schedule. If the Commission concurs, the following motion is suggested:

Move to approve the 2019 Arts Commission meeting schedule as presented.



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Aaron Stephens

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CITY MANAGER
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Staff Liaison
Wendy Wilmers Longpie
Asst. Dir. of Parks and Recreation
(517) 319-6940

2019 Meeting Dates

Meets 3rd Thursday of each month
Courtroom 1, 54B District Court, 101 Linden Street
5:30 p.m.

January 17
February 15
March 15
April 18
May 16
June 20
July 18
August 15
September 19
October 17
November 21
December 19