

# Parks & Recreation Advisory Commission

January 15, 2020  
Meeting Notice





# **Parks & Recreation Advisory Commission**

Quality Services for a Quality Community

## **Meeting Notice**

### **City of East Lansing**

### **Parks and Recreation Advisory Commission Meeting**

**Wednesday, January 15, 2020**

**7:00 P.M.**

**East Lansing Hannah Community Center**

**819 Abbot Road**

**Room 211**

**MEMBERS**

Pam Weil, Vice Chair  
EJ Buss  
Merle Heidemann  
Jon Novello  
Charles Overbey

**City Council Liaison**  
Jessy Gregg

**Staff Liaison**  
Tim McCaffrey  
(517) 319-6867

**City of East Lansing**  
**DEPARTMENT OF PARKS,**  
**RECREATION AND ARTS**  
410 Abbot Road  
East Lansing, MI 48823

(517) 337-1731  
[www.cityofeastlansing.com](http://www.cityofeastlansing.com)

The City of East Lansing will provide reasonable accommodations, such as interpreters for the hearing impaired and audio tapes of printed materials being considered at this meeting, upon notice to the City of East Lansing prior to a meeting. Individuals with disabilities requiring reasonable accommodations or services please write or call:

Department of Parks, Recreation and Arts  
410 Abbot Road  
East Lansing, MI 48823  
517-319-6809  
TDD 1-800-649-3777

Department of Parks, Recreation and Arts  
January 10, 2020

# Parks & Recreation Advisory Commission

January 15, 2020 Agenda





# Parks & Recreation Advisory Commission

Quality Services for a Quality Community

## AGENDA

### MEMBERS

Pam Weil, Vice Chair  
EJ Buss  
Merle Heidemann  
Jon Novello  
Charles Overbey

January 15, 2020

7:00 P.M.

Hannah Community Center  
819 Abbot Rd  
Room 211

### City Council Liaison

Jessy Gregg

### Staff Liaison

Tim McCaffrey  
(517) 319-6867

- 1) Call to Order
- 2) Roll Call
- 3) Approval of November 20, 2019 Minutes
- 4) Approval of January 15, 2020 Agenda
- 5) Public Comment
- 6) Business Items
  - a) Election of Officers
  - b) 2020 Schedule of Meetings
  - c) 2020 NRTF Grant Request Suggestions
  - d) Park Projects Update
- 7) Staff Communications – Director’s Report
  - a) mParks Conference
  - b) Farmers Market Committee Liaison
- 8) Commissioner Communications
- 9) Adjourn

Attachment

Attachment

Attachment

Attachment

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# Parks & Recreation Advisory Commission

November 20, 2019 Minutes





# Parks & Recreation Advisory Commission

Quality Services for a Quality Community

## MEETING MINUTES

November 20, 2019

7:00 P.M.

Hannah Community Center

819 Abbot Rd, Room 211

### MEMBERS

Gary Beaudoin, Chair  
Pam Weil, Vice Chair  
EJ Buss  
Merly Heidemann  
Jon Novello  
Charles Overbey  
Nathan Triplett

City Council Liaison  
Jessy Gregg

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### 1) Call to Order

The meeting was called to order at 7:00 p.m. by the Chair, Gary Beaudoin. The meeting was held at the Hannah Community Center, 819 Abbot Road, Room 211.

### 2) Roll Call

Present: Gary Beaudoin, Pam Weil, Merle Heidemann, Chuck Overbey, EJ Buss, Nathan Triplett and Jon Novello  
City Council Liaison: Jessy Gregg  
City Staff: Tim McCaffrey, Wendy Longpre and Jane Stone

### 3) Approval of Minutes

The minutes of the October 16, 2019 meeting were approved as distributed.

### 4) Approval of Agenda

The November 20, 2019 agenda was approved as distributed.

### 5) Welcome to City Council Liaison, Jessy Gregg

### 6) Public Comment

Six students from MSU were in attendance; Maria Steinke, Ali Aoun, Amira Alshouli, Atara Zwas, Cheyenne Shields, and Emily Brower.

Alice Dreger, 621 Sunset Lane, East Lansing, provided comment;

Thanked the Commission for attending to safety concerns, on our trails and in our parks, over the past several years.

Suggested the Commission that they follow three items that have been discussed by the City Council; the Evergreen Avenue properties, the change in boundaries in the Oakwood neighborhood that abut the Valley Court Park, and the consideration of sale of the Valley Court Community Center.

### 7) Business Items

#### a) Draft 2020 Park, Recreation, Open Space and Greenways Plan

##### i) Public Hearing

Beaudoin opened the floor for public comment.

Wendy Longpre directed Commission Members to a copy of an email they had been provided at the meeting as well as an email that was sent with the agenda packet as part of the public input.

Barb Anderson's email suggested an indoor track at the Hannah Community Center be considered as well as expanded Northern Tier Trail access to local communities and the need for a natural area for wildlife.

Denise Carr's email suggested additional maintenance and improvements to Burcham Park.

Ann Bean, 1708 Ann Street, East Lansing, stated the trails in Burcham Park need attention. Erosion on the north end of the trail through the woods and excess brush on the trail specifically. Ann further suggested there is a need for trash barrels and a doggie station for dog waste. Ann also suggested the City consider more trails and entrances in Burcham Park.

Andrew Thal, 638 Baldwin Court, East Lansing, requested consideration of a fenced in dog run in the Glencairn Neighborhood. Andrew further stated he would like the City to consider adding dog runs in more of the neighborhood parks.

Ann Hill, 685 Buteo Drive, East Lansing, shared concerns that with acquisition with new projects comes day-to-day costs and that everything deteriorates with time and when there isn't any funding for maintenance, things deteriorate faster. She suggested the City consider this before beginning any new projects. Ann also shared her concern for the age of the pool at the East Lansing Hannah Community Center and the maintenance that is required to maintain it. Ann's concern is that the vendors that the City selects for the maintenance have knowledge of the older materials and have the ability to retro-fit or be able to provide proper repair. Ann stated the City needs to consider how much money they are willing to spend on these repairs and when to decide to just stop. Ann shared her concern with a future parks bond and stated she felt the citizens are taking on enough of a burden.

Alice Dreger, 621 Sunset Lane, East Lansing, stated that she was not in support of the recent approval by City Council to replace the slides in the pool at the East Lansing Community Center.

Rebecca Miller, 638 Baldwin Court, East Lansing, referred to the comments made by Andrew Thal regarding a dog run in the Glencairn Neighborhood and asked that the Commission consider the short-term need while planning for the long-term. Rebecca asked the Commission to consider restroom access for those with medical conditions such as Crohns Disease. Specifically mentioning restroom access during the Farmers Market at Valley Court Park.

Terry Hunt, 1530 Mt. Vernon Avenue, East Lansing, thanked the Commission for all of the work on the Plan. Terry shared that he supports the idea of a Park Bond and feels it is necessary to better handle both maintenance and new projects.

Beaudoin closed the public hearing.

ii) **Resolution recommending adoption of the 2020 Parks, Recreation, Open Space and Greenways Plan**

Commissioner Overbey motioned to approve a resolution recommending City Council adopt the 2020-2024 Parks, Recreation, Open Space and Greenways Plan. The motion was supported by Commissioner Buss.

Yeas – Beaudoin, Weil, Buss, Heidemann, Novello, Overbey and Triplett  
Nos – None.

**b) Wayfinding Signage Update**

Longpre provided a brief presentation showing the wayfinding signage that will be added to our trail system in coordination with the Ingham County Parks and Trails Millage.

**8) Staff Communications – Director’s Report – Tim McCaffrey**

- a) McCaffrey provided a brief update on the status of the Northern Tier Trail Improvements.
- b) McCaffrey shared that Commissioners Triplett and Overbey along with Committee Member Kathy Boyle, presented the Hannah Community Center Committee Recommendation Report to City Council at their October 22, 2019 meeting.
- c) McCaffrey reported that the contract for the Bailey Park improvements was approved by City Council at their November 19, 2019 meeting.

**9) Commissioner Communications**

- a) Triplett thanked the staff for the repair to the playground surfacing at Patriarche Park. He also shared that the amount designated from the City Income Tax is not enough to fund the current list of capital projects. He stated the 17.5 million currently identified will continue to grow without adequate funding.

**10) Meeting was adjourned at 8:15 p.m.**



Parks & Recreation Advisory Commission  
Business Item

Draft 2020 Schedule of Meetings



# DRAFT Meeting Schedule Form for Annual Schedule of Meetings 2020

Board or Commission Parks and Recreation Advisory Commission

Day of Month third Wednesday

(Example: third Thursday, second Wednesday, etc.)

Time of Meeting: 7:00  a.m.  p.m.

Location East Lansing Hannah Community Center

Address 819 Abbot Road

Staff Tim McCaffrey, Director of Parks, Recreation and Arts

(Name and Title)

Phone (517) 319-6867

**Holidays**

Please remember to adjust your schedule for holidays that fall on your meeting dates.

**Cablecasts**

Cablecasting your meeting requires that you meet in Courtroom 2. If you know now when this will require rescheduling from your normal location, please indicate it on this form. Otherwise, please plan to notify Quinn from month to month if you have reschedulings so she can put them in the Monthly Meetings calendar.

**Cancellations/Changes**

Please notify Quinn as soon as you are aware of any upcoming changes in your board/commission’s schedule in order to make the Monthly Meetings list as current as possible.

**Thank You!!**

January	<u>15</u>	<u>        </u>
February	<u>12</u>	<u>        </u>
March	<u>18</u>	<u>        </u>
April	<u>15</u>	<u>        </u>
May	<u>13</u>	<u>        </u>
June	<u>17</u>	<u>        </u>
July	<u>15</u>	<u>        </u>
August	<u>n/a</u>	<u>        </u>
September	<u>16</u>	<u>        </u>
October	<u>21</u>	<u>        </u>
November	<u>18</u>	<u>        </u>
December	<u>16</u>	<u>        </u>

(Complete second column if group meets twice monthly.)

Verified by         

Date         

**Submit to Quinn Alexander by: 12/16/2019**

Parks & Recreation Advisory Commission  
Staff Communication  
mParks Conference Information



# SEMCOG at 2020 mParks Conference & Trade Show



[Register](#) [Tell a Friend](#)



mParks and SEMCOG have partnered to offer exclusive complimentary access to a full day of educational opportunities for elected and appointed municipal leaders. We have identified four sessions at the 2020 mParks Conference & Trade Show that will be great tools to enhance your community parks, recreation and public spaces. There is no fee for them to attend, but registration is required. Lunch is included.



**1/29/2020**

**When:** Wednesday, January 29, 2020  
8:30 AM

**Where:** Suburban Collection Showplace  
46100 Grand River Avenue  
Novi, Michigan 48374  
United States

**Contact:** Tina Nowakowski  
[tnowakowski@mparks.org](mailto:tnowakowski@mparks.org)  
517.485.9888

**Online registration is available until: 1/24/2020**

[« Go to Upcoming Event List](#)

This program is designed for elected and appointed municipal leaders including mayors, city manager and board & commission members. There is no fee for them to attend, but registration is required. If you are a municipal park and recreation professional, please register for the 2020 mParks Conference & Trade Show at [www.mParks.org/Conference](http://www.mParks.org/Conference).

**mParks will monitor incoming registrations and reserves the right to cancel any that do not fit the requirements.**

**8:30 AM – 9:45 AM**

## **TIPS, TRICKS AND RELATIONSHIPS FOR GRANT SUCCESS**

A round table of professionals from around Michigan focusing on recent and long term success with grant writing through State of Michigan Programs and private foundations. Will cover ins and outs of different grants, building relationships with the grant funders, and challenges with acquisition projects.

- Ken Elwert – Director, Rochester Hills Parks and Natural Resources
- Jeff Muck – Director, Novi Parks, Recreation & Cultural Services

**9:45 AM - 11:15 AM**

## **TRADE SHOW BREAK**

Connect with fellow Conference attendees and speakers and explore the 2020 Trade Show. The mParks Trade Show is the premier place to find the latest and greatest products and trends in parks and recreation. Meet with vendors to learn ways to take your facilities, programming and events to the next level. Coffee and refreshments will be served.

**11:15 AM – 12:30 PM**

## **FUNDING AND PLANNING PARKS FOR THE FUTURE**

This session will be focused on collaborative efforts across the state related to funding and marketing of local and state parks. Attendees will hear from a variety of presenters with topics including status of the Michigan Natural Resources Trust Fund, potential state ballot proposals related to parks funding, SEMCOG's Southeast Michigan's ParkFinder application and being an advocate in your community.

- Dan Lord - Grants Manager, Michigan DNR
- Tyler Klifman - Economic And Community Vitality, SEMCOG
- Richard Bowman - Director of Working Lands, The Nature Conservancy
- Jonathan Jarosz - Executive Director, Heart of the Lakes

**12 : 30 PM - 2:00 PM**

## **TRADE SHOW LUNCH**

The mParks Trade Show is the premier place to find the latest and greatest products and trends in parks and recreation. Meet with Vendors to learn ways to take your facilities, programming and events to the next level. Enjoy lunch at one of four food trucks! Registrants are provided a \$10 food voucher with the option to make additional cash purchases.

Food Trucks Include:

- Brother Truckers
- D & W's Street Eatery
- Salt & Sugar
- Simply Spanish

**2:15 PM – 3:30 PM**

## **PARKS VALUE FROM THE PRIVATE SECTOR PERSPECTIVE**

Parks and public spaces can have a significant impact on how private businesses make long term decisions on their future. Learn how the newly created Michigan Office of Outdoor Recreation Industry plans to impact and advocate for parks and recreation. A round table of representatives from SE Michigan corporations will discuss the impact public spaces have on their businesses and employees and how municipalities can plan for future parks usage from a private business perspective.

Speakers from:

- Jason Zogg - Co-Founder & Urban Design Lead, City Innovations, Ford Mobility
- Harvey "Chip" Amoe III, J.D., M.P.A. -Director of Sustainability, Henry Ford Health System
- Brian Nuno - Marketing Program Manager, DTE Energy
- Suzanne Allen Miller - Blue Cross Blue Shield of Michigan /Office of Outdoor Recreation Industry
- Tino Breithaupt - Senior Corporate Relations Executive, Michigan Economic Development Corporation
- Gary R. Kirsh - Maintenance Permitting Specialist, ITC

**3:45 PM – 5:00 PM**

## **AGE FRIENDLY COMMUNITIES**

There is an unprecedented change happening to the demographics in America. 10,000 people turn 65 every day. New reports show that Michigan is aging faster than just about all other states. This workshop will explore what this changing demographic means to communities, organizations in communities and any other entity that provides programming or services within the community.

- Karen Kafantaris - Associate State Director, AARP

Sponsored by

The logo for SEMCOG (Southeast Michigan Council of Governments) features the acronym "SEMCOG" in a large, bold, blue, sans-serif font. The letters are closely spaced and have a slight shadow effect.

**Southeast Michigan Council of Governments**

# Parks & Recreation Advisory Commission

## Attendance Log



Park and Recreation Advisory Commission  
Attendance Log

Name	Term Expires	Dec 19 2018	Jan 16 2019	Feb 20 2019	Mar 20 2019	Apr 17 2019	May 8 2019	June 19 2019	July 17 2019	Aug n/a 2019	Sept 17 2019	Oct 16 2019	Nov 20 2019
Beaudoin, Gary	2019			Ab	Ab				Ab				
Buss, EJ	2020					Ab							
Weil, Pam	2019				Ab						Ab		
Nathan Triplett	2021						Ab				Ab		
Merle Heidemann	2020			Ab									
Novello, Jon	2020	Ab				Ab	Ab				Ab		
Overbey, Charles	2021												

Ab = Absent

V = Vacant Position