



HISTORIC DISTRICT COMMISSION

Quality Services for a Quality Community

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Diane Wing

Adam Cooley
Marcella Fox Brown
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City of East Lansing
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AND DEVELOPMENT**
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AGENDA

May 9, 2019 – 7:00 p.m.

54-B District Court, Courtroom #2
101 Linden Street

1) CALL TO ORDER

- A) Roll Call
- B) Approval of Agenda
- C) Approval of Minutes – April 11, 2019

2) COMMUNICATIONS

3) COUNCIL LIAISON REPORTS

4) PUBLIC HEARINGS

- A) A public hearing will be held for the purpose of considering a request from the Kappa Alpha Theta Housing Corporation Board, for the property located at 303 Oakhill Avenue, to replace the fence along Oakhill Avenue.

5) OLD BUSINESS

- A) Review of the by-laws.
- B) Goal setting and policy updates for Certified Local Government reporting.

6) NEW BUSINESS

7) COMMISSIONER REPORTS

8) STAFF REPORT

9) ASSIGNMENTS

10) ADJOURNMENT

Historic District Commission - 2019

*Jessica Flores – Chair
Diane Wing – Vice Chair
Adam Cooley, Marcella Fox Brown, Thomas Hendricks,
Carrie Sampson, and Aron Sousa
Jake Parcell, Secretary*

Historic Preservation Code

The East Lansing Historic Preservation Code was adopted in 1989. The purpose of the ordinance, as noted under Section 20-2, is to:

"Ensure the recognition, preservation and protection of historical and architectural sites, buildings, structures, objects, features, and open spaces;...encourage property owners and residents to participate in preservation activities; enhance, improve, and preserve neighborhoods; stabilize and improve property values...strengthen the local economy; foster civic beauty and pride; and promote the use of Historic Districts and Heritage Neighborhoods for the education, pleasure and welfare of the citizens of East Lansing..."

In addition, the scope of the Ordinance notes under Section 20-4:

"The provisions of this Code are intended to acknowledge the eclectic nature of early 20th century architecture and are expressly intended to permit changes to buildings within Historic Districts which help them retain their historic character as established by this Chapter."

Historic District Commission Review

The Historic District Commission meets the second Thursday of each month. The Historic District Commission's review of proposals that require a public hearing use the following process:

1. Staff report is given which describes location, property owner, description of building and building history, current zoning, applicant's request, and the relevant sections of the Historic Preservation Code.
2. Applicant's presentation - Applicant may speak on his/her own behalf and present additional information.
3. Questions by the Commission.
4. Public Hearing Opened (pertaining to this case).
5. Rebuttal/additional comments by applicant.
6. Public Hearing Closed, followed by Commission discussion and action.

The Historic District Commission will act on each request within 60 days of the filing date of the application unless an extension is agreed upon in writing by the applicant and the Commission.

Guidelines for Public Comment

The Commission asks that if you have written comments, please submit a copy to the Secretary for inclusion in the record and give a summary of the comments in the public comment portion of the meeting.

Thank you for your interest in East Lansing's Historic Districts