



# East Lansing Public Library

**Board of Trustees**  
Carole Dodgson, President  
Paul Cervenak, Vice President  
Amy Zaagman, Secretary  
Martha Smith  
Lance Wilkinson

**City Council Liaison**  
Erik Altmann

**Staff Liaison**  
Kristin Shelley

**EAST LANSING  
PUBLIC LIBRARY**  
950 Abbot Road  
East Lansing, MI 48823

(517) 351-2420  
[www.ejpl.org](http://www.ejpl.org)

## MINUTES

**June 13, 2018 at 4:30pm**

East Lansing Public Library Board of Trustees Meeting  
Library 3/4 Meeting Rooms  
950 Abbot Rd.

- 1) Call to Order  
Dodgson called the meeting to order at 4:38pm.
- 2) Roll Call  
Trustees Dodgson, Zaagman, Smith and Wilkinson were present. Also in attendance were Friends President Maureen McCabe-Power and Library Director Kristin Shelley. Trustee Cervenak and City Council Liaison Erik Altmann were absent.
- 3) Opening
  - A) Approval of May 23, 2018 Meeting Minutes  
Zaagman moved.  
Wilkinson seconded.  
All in favor.  
Motion carried.
  - B) Approval of Current Meeting Agenda  
Smith moved.  
Wilkinson seconded.  
All in favor.  
Motion carried.
- 4) Communications
  - A) Audience: none
  - B) Written Correspondence  
Shelley shared a note from a patron thanking the library for the free meeting spaces.
- 5) Reports
  - A) City Council Liaison Report: none
  - B) Friends of the East Lansing Public Library Report  
McCabe-Power provided an update on the Friendship and the Friends' Fundraising committee.
- 6) Old Business:
  - A) Update on logo redesign and branding guidelines  
Shelley informed the board that she and Jennifer Amormino met with Dave Graw, owner of AnInterval, on Tuesday, June 12, 2018 at the library. Graw was given a tour of the library and took several pictures. Shelley told the board that Graw will present logo designs at the Library Board of Trustees meeting in August 2018.



# East Lansing Public Library

## 7) New Business:

### A) Nomination of Officers for Fiscal Year 2019

Wilkinson moved to nominate:

- Cervenak for President
- Zaagman for Vice President
- Wilkinson for Secretary

Zaagman seconded.

All in favor.

Motion carried.

### B) Draft of the Fiscal Year 2019 Action Plan: Discussion

Shelley provided a written draft of the Fiscal Year 2019 Action Plan.

Discussion included:

- Kids cards
- Early childhood literacy initiatives
- Glowforge printer
- AbleEyes
- Assistant Director and Marketing/Communications Specialists positions
- Adulting classes
- Possibility of a cooking/baking tools collection
- Collaboration with MSU Museum

### C) Reading Buddies: Discussion

Shelley informed the board that she and Phyllis Thode will be launching the Reading Buddies program this summer. Discussion included:

- Adult volunteers, background checks and orientation
- Pre-selected books
- Assessment of reading comprehension

## 8) Library Reports

### A) Financial Report

Shelley provided a written Financial Report.

### B) Director's Report

Shelley provided a written Director's Report. Discussion included:

- Local Author panel discussion
- May the 4<sup>th</sup> Be With You programs
- Cooking with Kids
- Attendance at the Woodlands Library Cooperative workshop "The Care and Feeding of Our Libraries"
- Face to Face: A Conversation about Race
- Robot naming contest

### C) President's Report

Dodgson thanked Smith for her time and commitment on the Library Board of Trustees. She read and presented Smith with a Resolution.



# East Lansing Public Library

9) Announcements

Shelley announced the following:

- Summer Reading Program Kick-Off and Concert on June 18
- One Book, One Community events on August 26
- Farewell Reception for Jason Shoup on June 29
- Income Tax Presentation by the City Manager at the library on June 20

10) Adjournment

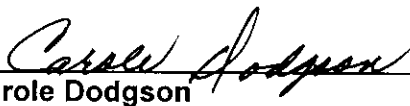
Zaagman moved.


Smith seconded.

All in favor.

Motion carried.

Dodgson adjourned the meeting at 5:35pm.

  
\_\_\_\_\_  
Carole Dodgson  
President  
Date 7-18-18

  
\_\_\_\_\_  
Jennifer Amormino  
Executive Assistant  
Date 7/18/18