



# CITIZEN INNOVATION AND TECHNOLOGY PANEL

Quality Services for a Quality Community

## MINUTES

**November 15, 2017**

**7:00 p.m.**

54B District Courtroom 1

101 Linden St.

East Lansing, MI 48823

### MEMBERS

Dennis Bond  
East Lansing

Doug Couto  
East Lansing

Lauren Douglass  
East Lansing

Thasin Sardar  
East Lansing

Bruce Edwards  
East Lansing

City Council Liaison  
Erik Altmann

Staff Liaison  
Thomas Crane

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## 1. CALL TO ORDER

### a. OPENING

The meeting was called to order at 7:05 pm by Couto.

### b. ROLL CALL

At the taking of the roll, all members were present except for Barile, Douglass and Irvin. Councilmember Altmann was not in attendance.

### c. APPROVAL OF MINUTES FOR OCTOBER 18, 2017

Sardar motioned for approval, Bond second, minutes approved.

## 2. COMMUNICATIONS RECEIVED

Couto announced that he had just been notified that Irvin as resigned from the panel. Couto updated the remaining panel members of the Age Friendly Community initiative and Edwards and Couto accepted the option to represent the panel during the senior commission work groups.

## 3. PUBLIC ANNOUNCEMENTS

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Couto updated the members of the outcome of the income tax vote. Couto also updated the members of the swearing in of new council members.

## 4. ANNOUNCEMENTS

Couto also stated that Courtroom 1 was booked for a January 2018 meeting but Crane stated that no room has been booked for the panel in 2018. Couto asked the panel whether they would like to elect a new vice-chair, the panel decided that it was not necessary because there was only one meeting left.

## 5. UNFINISHED BUSINESS

### a. Summary of the MSU Innovation Center

Couto updated the panel on the tour of the MSU Innovation Center. Crane stated that he had not heard from anyone from MSU Innovation since the visit.

### b. Update Digital City Recommendations

Sardar shared his finding about Westminster, CO and especially liked their associate with ICMA.

### c. Recommendation to City Council

The panel reviewed the base document created by Couto. All members discussed some changes and recommendations to the document. Bond urged the panel to craft the report with both an external and internal focus. Crane and Bond discussed some specifics that included creating a relationship with Michigan State University and a list of some specific changes. After much deliberation, the panel decided to work on the document remotely and review changes to the master document located in Google Drive, all agreed.

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## **6. NEW BUSINESS**

## **7. COMMITTEE OF THE WHOLE AND ACTION ITEMS**

The panel requested that both Barile and Irvin be removed from the memo template.

## **8. REPORT BY COMMITTEE OF THE WHOLE AND ACTION ITEMS**

## **9. ADJOURNMENT**

Edwards motioned to adjourn the meeting, seconded by Bond, meeting was adjourned at 9:09 p.m.