

CITY OF EAST LANSING

City of East Lansing **NOTICE OF ELECTRONIC MEETING**

NOVEMBER 17, 2020 at 4:00 P.M.

The East Lansing Downtown Management Board Marketing Committee of the City of East Lansing, Ingham County, Michigan ("City") will hold its regularly scheduled meeting on November 17, 2020 at 4:00 p.m. However, this meeting will only be held electronically pursuant to the Open Meetings Act, Act 267 of 1976, and the capacity restrictions and social distancing requirements set forth in the MDHHS Director's Emergency Orders. The purpose of the meeting will be to consider any business that may come before the East Lansing Downtown Management Board Marketing Committee. View Agenda:

<https://cityofeastlansing.civicweb.net/Portal/MeetingInformation.aspx?Org=Cal&Id=385>.

Pursuant to the Open Meetings Act, the City gives notice of the following:

1. **Reason for Electronic Meeting.** The City is holding this meeting by electronic means only due to the restrictions imposed by the MDHHS Director's Emergency Orders. If the Orders are revised and if an in-person meeting is to be held instead of an electronic meeting, the meeting may be rescheduled to a different date and time. Notice of any such change will be posted at the City Hall and on the City's website.

2. **Procedures.** The public may view the meeting via the City's public meeting portal and may make public comment electronically by telephone.

View the Meeting Here:

<https://cityofeastlansing.civicweb.net/Portal/> *

*City Council and Planning Commission meetings are also broadcasted live on Channel 22

Make public comment by Telephone: 312-626-6799 or Toll Free: 888-788-0099

Meeting ID: 880 3982 8937

**To unmute microphone from a cell phone dial *6 (star 6)

To raise your hand from a cell phone dial *9 (star 9)

3. **Contact Information.** For those people who desire to contact members of the East Lansing Downtown Management Board Marketing Committee to provide input or ask questions on the business that will come before the public body at the meeting, please contact Amy Schlusler-Schmitt at aschluss@cityofeastlansing.com or call 517-285-4334 prior to the start of the meeting.

4. **Persons with Disabilities.** Persons with disabilities may participate in the meeting through the methods set forth in paragraph 2. Individuals with disabilities requiring auxiliary aids or services in order to attend electronically should notify Amy Schlusler-Schmitt at aschluss@cityofeastlansing.com within a reasonable time in advance of the meeting.

