

CITY OF EAST LANSING

FY2019 BUDGET, TAX RATE AND FEE SCHEDULE RESOLUTION

WHEREAS, the City Manager presented the preliminary FY2019 budget to the City Council on April 6, 2018, and;

WHEREAS, a public hearing was held on the budget on May 9, 2018, and;

WHEREAS, the City Council has held additional workshop sessions to discuss and debate the proposed budget;

WHEREAS, the City Council may levy, pursuant to Section 1 of 1877 PA 164, being MCL 397.201, a tax of not to exceed 2 mills on the dollar annually on all the taxable property in the City to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, and;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of East Lansing hereby levies 2 mills on the dollar annually on all the taxable property in the City as set forth in Section 3 of this budget, tax rate and fee resolution, with said funds to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, except as otherwise required by law.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of East Lansing hereby adopts the FY2019 budget and sets the tax rates and certain other rates and fees as shown below.

SECTION 1. The following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2018, and ending June 30, 2019, according to the following schedule:

SCHEDULE A. GENERAL FUND

General Government	\$ 5,082,745
Public Safety	23,275,310
Public Works	2,343,430
Culture and Recreation	1,294,735
Health and Welfare	14,760
Community and Economic Development	1,015,960
Transfers to Other Funds	2,503,820
TOTAL GENERAL FUND	<u><u>\$ 35,530,760</u></u>

SCHEDULE B. MAJOR STREET FUND

Public Works	\$ 3,027,840
Transfers Out	740,000
TOTAL MAJOR STREET FUND	<u><u>\$ 3,767,840</u></u>

SCHEDULE C. LOCAL STREET FUND

Public Works	\$ 2,160,765
Debt Service	137,565
TOTAL LOCAL STREET FUND	<u><u>\$ 2,298,330</u></u>

SCHEDULE D. PARKS & RECREATION FUND

Culture and Recreation	\$ 4,373,750
Transfers Out	7,000
Replenish Fund Equity	22,700
TOTAL PARKS & RECREATION FUND	<u><u>\$ 4,403,450</u></u>

SCHEDULE E. SOLID WASTE MANAGEMENT FUND

Public Works	\$ 2,029,350
Transfers Out	63,200
TOTAL SOLID WASTE MANAGEMENT FUND	<u><u>\$ 2,092,550</u></u>

SCHEDULE F. PRIME TIME SENIORS FUND

Culture and Recreation	\$ 376,250
Replenish Fund Equity	48,230
TOTAL PRIME TIME SENIORS FUND	<u><u>\$ 424,480</u></u>

SCHEDULE G. DRUG FORFEITURE FUND

Replenish Fund Equity	\$ 15
TOTAL DRUG FORFEITURE FUND	<u><u>\$ 15</u></u>

SCHEDULE H. LIBRARY FUND

Culture and Recreation	\$ 2,411,830
Replenish Fund Equity	75,035
TOTAL LIBRARY FUND	<u><u>\$ 2,486,865</u></u>

SCHEDULE I. COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Health and Welfare	\$ 52,395
Community and Economic Development	413,155
TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND	<u><u>\$ 465,550</u></u>

SCHEDULE J. PUBLIC ART FUND

Culture and Recreation	\$ 60,500
TOTAL PUBLIC ART FUND	<u><u>\$ 60,500</u></u>

SCHEDULE K. ART FESTIVAL FUND

Culture and Recreation	\$ 185,185
TOTAL ART FESTIVAL FUND	<u><u>\$ 185,185</u></u>

SCHEDULE L. DEBT SERVICE FUND

Debt Service	\$ 1,245,480
TOTAL DEBT SERVICE FUND	<u><u>\$ 1,245,480</u></u>

SCHEDULE M. CAPITAL IMPROVEMENT FUND

General Government	\$ 166,000
Public Works	5,345,385
Debt Service	470,450
TOTAL CAPITAL IMPROVEMENT FUND	<u><u>\$ 5,981,835</u></u>

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Culture & Recreation	\$ 367,595
Transfers Out	260,000
TOTAL PARKS CAPITAL IMPROVEMENT FUND	\$ 627,595

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Parking System	\$ 2,759,660
Debt Service	927,575
Transfers Out	858,760
TOTAL AUTOMOBILE PARKING SYSTEM FUND	\$ 4,545,995

SCHEDULE P. BUILDING AUTHORITY FUND

Parking System	\$ 6,875
Debt Service	901,065
TOTAL BUILDING AUTHORITY FUND	\$ 907,940

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Public Works	\$ 35,508,020
Debt Service	2,257,575
TOTAL SEWAGE DISPOSAL SYSTEM FUND	\$ 37,765,595

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Public Works	\$ 5,729,000
Debt Service	133,050
TOTAL WATER SUPPLY SYSTEM FUND	\$ 5,862,050

SCHEDULE S. COMPUTER SERVICES FUND

General Government	\$ 1,380,525
TOTAL COMPUTER SERVICES FUND	\$ 1,380,525

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

General Government	\$ 3,460,575
Debt Service	568,695
Replenish Fund Equity	233,865
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	\$ 4,263,135

SCHEDULE U. INSURANCE & BENEFITS FUND

General Government	\$ 7,203,040
Replenish Fund Equity	261,130
TOTAL INSURANCE & BENEFITS FUND	\$ 7,464,170

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 1,382,825
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	\$ 1,382,825

SCHEDULE W. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 784,945
Debt Service	503,160
Transfers Out	486,055
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 1,774,160

SCHEDULE X. DOWNTOWN MANAGEMENT AUTHORITY FUND

Community and Economic Development	\$ 56,000
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	\$ 56,000

SCHEDULE Y. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Community and Economic Development	\$ 74,080
Transfer Out	1,000
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	\$ 75,080

SECTION 2. It is estimated that the following revenues will be available during the fiscal year beginning on July 1, 2018 and ending June 30, 2019, to meet the foregoing appropriations, according to the following schedule:

SCHEDULE A. GENERAL FUND

Property Taxes	\$ 17,814,205
Intergovernmental Revenue	8,018,035
Fines & Forfeitures	2,226,200
Licenses & Permits	1,920,860
Charges for Services	3,415,840
Rental Income	450,020
Franchise Fees	1,470,000
Other Miscellaneous Revenue	101,600
Interest Income	114,000
TOTAL GENERAL FUND	\$ 35,530,760

SCHEDULE B. MAJOR STREET FUND

Intergovernmental Revenue	\$ 3,416,510
Charges for Services	14,500
Interest Income	3,000
Other Financing Sources – Reappropriated Fund Equity	333,830
TOTAL MAJOR STREET FUND	\$ 3,767,840

SCHEDULE C. LOCAL STREET FUND

Intergovernmental Revenue	\$ 985,760
Charges for Services	8,000
Interest Income	7,200
Other Financing Sources:	
Transfer In From Other Funds	740,000
Reappropriated Fund Equity	557,370
TOTAL LOCAL STREET FUND	\$ 2,298,330

SCHEDULE D. PARKS & RECREATION FUND

Intergovernmental Revenue	\$ 21,600
Charges for Services	1,770,940
Rental Income	402,750
Community Support	174,700
Interest Income	1,100
Other Financing Sources – Transfer In From Other Funds	2,032,360
TOTAL PARKS & RECREATION FUND	\$ 4,403,450

SCHEDULE E. SOLID WASTE MANAGEMENT FUND

Property Taxes	\$ 1,789,000
Charges for Services	279,100
Community Support	5,000
Interest Income	5,500
Other Financing Sources – Reappropriated Fund Equity	13,950
TOTAL SOLID WASTE MANAGEMENT FUND	\$ 2,092,550

SCHEDULE F. PRIME TIME SENIORS FUND

Intergovernmental Revenue	\$ 4,180
Charges for Services	104,600
Rental Income	200
Community Support	164,700
Interest Income	500
Other Financing Sources – Transfer In From Other Funds	150,300
TOTAL PRIME TIME SENIORS FUND	\$ 424,480

SCHEDULE G. DRUG FORFEITURE FUND

Interest Income	\$ 15
TOTAL DRUG FORFEITURE FUND	\$ 15

SCHEDULE H. LIBRARY FUND

Property Taxes	\$ 1,958,000
Intergovernmental Revenue	139,000
Fines & Forfeitures	28,000
Charges for Services	14,600
Rental Income	3,000
Community Support	333,165
Other Miscellaneous Revenue	2,100
Interest Income	9,000
TOTAL LIBRARY FUND	\$ 2,486,865

SCHEDULE I. COMMUNITY DEVELOPMENT BLOCK GRANT FUND

Intergovernmental Revenue	\$ 465,550
TOTAL COMMUNITY DEVELOPMENT BLOCK GRANT FUND	\$ 465,550

SCHEDULE J. PUBLIC ART FUND

Interest Income	\$ 500
Other Financing Sources:	
Transfer In From Other Funds	16,625
Reappropriated Fund Equity	43,375
TOTAL PUBLIC ART FUND	\$ 60,500

SCHEDULE K. ART FESTIVAL FUND

Intergovernmental Revenue	\$ 40,500
Charges for Services	10,700
Rental Income	64,000
Community Support	45,930
Other Miscellaneous Revenue	13,500
Other Financing Sources:	
Transfer In From Other Funds	10,000
Reappropriated Fund Equity	555
TOTAL ART FESTIVAL FUND	\$ 185,185

SCHEDULE L. DEBT SERVICE FUND

Property Taxes	\$ 796,430
Interest Income	750
Other Financing Sources:	
Transfer In From Other Funds	442,780
Reappropriated Fund Equity	5,520
TOTAL DEBT SERVICE FUND	\$ 1,245,480

SCHEDULE M. CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 379,680
Charges for Services	5,116,520
Other Financing Sources:	
Transfer In From Other Funds	240,010
Reappropriated Fund Equity	245,625
TOTAL CAPITAL IMPROVEMENT FUND	\$ 5,981,835

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 548,775
Community Support	25,000
Interest Income	1,000
Other Financing Sources – Reappropriated Fund Equity	52,820
TOTAL PARKS CAPITAL IMPROVEMENT FUND	\$ 627,595

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Intergovernmental Revenue	\$ 154,305
Charges for Services	4,064,000
Rental Income	15,785
Other Miscellaneous Revenue	1,000
Interest Income	6,000
Other Financing Sources:	
Contributions In From Other Funds	169,000
Reappropriated Equity	135,905
TOTAL AUTOMOBILE PARKING SYSTEM FUND	<u>\$ 4,545,995</u>

SCHEDULE P. BUILDING AUTHORITY FUND

Rental Income	\$ 47,180
Interest Income	2,000
Other Financing Sources – Transfer In From Other Funds	858,760
TOTAL BUILDING AUTHORITY FUND	<u>\$ 907,940</u>

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Intergovernmental Revenue	\$ 956,705
Charges for Services	13,218,855
Rental Income	11,420
Interest Income	20,000
Other Financing Sources:	
Debt Proceeds	23,529,800
Reappropriated Equity	28,815
TOTAL SEWAGE DISPOSAL SYSTEM FUND	<u>\$ 37,765,595</u>

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Charges for Services	\$ 5,459,350
Interest Income	12,000
Other Financing Sources – Reappropriated Equity	390,700
TOTAL WATER SUPPLY SYSTEM FUND	<u>\$ 5,862,050</u>

SCHEDULE S. COMPUTER SERVICES FUND

Rental Income	\$ 1,343,980
Other Miscellaneous Revenue	500
Interest Income	500
Other Financing Sources – Reappropriated Equity	35,545
TOTAL COMPUTER SERVICES FUND	<u>\$ 1,380,525</u>

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

Charges for Services	\$ 146,815
Rental Income	4,036,820
Interest Income	10,000
Other Financing Sources – Sale of Assets	69,500
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	<u>\$ 4,263,135</u>

SCHEDULE U. INSURANCE & BENEFITS FUND

Charges for Services	\$ 7,186,670
Interest Income	17,500
Other Financing Sources – Transfer In From Other Funds	260,000
TOTAL INSURANCE & BENEFITS FUND	\$ 7,464,170

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 1,382,825
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	\$ 1,382,825

SCHEDULE W. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 1,084,000
Rental Income	297,000
Interest Income	3,500
Other Financing Sources – Reappropriated Fund Equity	389,660
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 1,774,160

SCHEDULE X. DOWNTOWN MANAGEMENT AUTHORITY FUND

Special Assessments	\$ 39,835
Charges for Services	2,000
Community Support	4,500
Other Miscellaneous Revenue	5,000
Interest Income	150
Other Financing Sources – Reappropriated Fund Equity	4,515
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	\$ 56,000

SCHEDULE Y. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Property Taxes	\$ 75,080
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	\$ 75,080

SECTION 3. There are hereby levied 22.1267 mills of tax on each \$1,000 of taxable value for the purpose of raising property taxes as set forth in the foregoing estimates of revenue. The estimates of the valuation of property are \$1,046,864,099. The estimated rate of collection is 100 percent. The millage rate is comprised of 0.7715 debt millage, 1.8250 solid waste millage, and 17.5362 operating mills; along with 1.9940 mills for the Library pursuant to section 1 of 1877 PA164.

SECTION 4. There is hereby levied 1.7007 mills of tax on each \$1,000 of taxable value on the real and tangible personal property not exempt by law on all properties located within the Downtown Development Authority District for the purpose of financing the operations of the Downtown Development Authority.

SECTION 5. Pursuant to the provisions of MCL211.44(3), the City Treasurer is hereby authorized to add a 1% property tax administration fee to all taxes collected by the City. The City Treasurer is hereby authorized to and shall impose an additional 3% collection fee established by Section 11.18 of the East Lansing City Charter for any July taxes paid after August 31 and the City Treasurer is further authorized to and shall impose a late penalty charge of 3% as established by MCL211.44(3), for any December taxes paid after February 14. The City Treasurer is also authorized to waive the 3% collection fee and the 3% late penalty charge for the homestead property of certain senior citizens, paraplegics, quadriplegics, veterans, servicemen or women, widows, totally and permanently disabled persons, or blind persons who meet the eligibility requirements of MCL211.44(3) and who file a claim for credit for the homestead property with the City Treasurer if that person has not received a credit before February 15.

SECTION 6. For the purpose of prudent and efficient financial management, the City Manager or designee may reallocate appropriations within all funds within certain limitations. For the General Fund, Debt Service, and Special Revenue Funds, the City Manager may reallocate within the subtotals outlined in Section 1 above. If appropriations between subtotals are necessary, or an increase in the total appropriation of a fund is necessary, then Council action will be required. The City Manager or designee may increase appropriations for Enterprise and Internal Service Funds individually, if and only if, actual revenues will clearly exceed estimated revenues for a given fund. The City Council is to be notified of all appropriation increases and strictly reserves the right to appropriate fund balance or net position. Prior to fiscal year end, for those accounts which can be foreseen, the City Manager shall apprise City Council and seek authorization for any final appropriation adjustments necessary because the appropriations are in excess of these limits.

SECTION 7. FY2019 Fee Schedule Per Budget - Fees are subject to change if there is a necessity during the year for the City to purchase additional items at adjusted costs. Annually, on April 1, the City Manager will certify all unpaid charges for such services furnished to any premise which on March 31 preceding have remained unpaid for a period of six months to the city assessor who shall place the same on the next roll of the City. Such charges so assessed shall be collected in the same manner as general city taxes.

Per FY2019 Budget

GENERAL FUND

Business Licenses and Permits Fee Schedule (City Clerk)

AMUSEMENT AND VIDEO ARCADE

Maximum Permitted Occupancy

	Annual Fee
0 to 50	\$100.00
51 to 75	\$200.00
76 to 125	\$300.00
126 to 150	\$400.00
151 to 200	\$5.00 per licensed occupant
201 to 300	\$6.50 per licensed occupant
Over 300	\$8.00 per licensed occupant

Additional late hours fee for hours 10:00 p.m. to 2:00 a.m.

BACKYARD CHICKENS (section 4-4) Up to four (4) chickens

Five (5) year permit	\$20.00
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BUS (See MOTOR BUS)

DANCEHALL

Annual fee	\$100.00
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Restaurants which hold a current entertainment license as required by section 8-251 shall be exempt from the annual fee.

DOMESTIC PARTNER CERTIFICATE

Resident Fee	\$20.00
Non-Resident Fee	\$30.00
Certified Copy Replacement	\$5.00

ENTERTAINMENT:

The annual entertainment license fee shall be an amount determined according to the following schedule:

Maximum Permitted Indoor Occupancy

0 to 150	\$50.00
Over 150	An amount equal to the annual restaurant license fee

Additional late hour fee between 12:00 a.m. and 8:00 a.m.

50% of annual restaurant license fee

New establishments, except those that have or obtain a liquor license shall be exempt from payment of license fees during the first two years of operation

JUNK DEALERS (section 30-31)	\$50.00
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MEDICAL MARIHUANA CAREGIVER

Initial Application Fee	\$275.00
Renewal Application Fee	\$525.00
Replacement/Updated Certificate	\$10.00

MOTOR BUS (section 8-471)

Each Bus - Annual Fee	\$5.00
Each Company - Annual Fee	\$100.00

(Except a regional motor bus company operated by a public authority of which the city is a member shall be exempt from payment of all annual fees.)

NEWSPAPER VENDING MACHINE

Annual Fee	\$10.00
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PEDDLER, SOLICITOR OR TRANSIENT MERCHANT (section 8-131)

On Foot:

Per Day	\$5.00
Per Month	\$20.00
Per Year	\$50.00

Per FY2019 Budget

With Vehicle:		
Annual Fee		\$50.00
Plus Per Person Annual Fee		\$5.00
PRECIOUS METAL/GEM DEALERS (section 30-31)		
Annual Fee		\$50.00
RESTAURANT		
Annual fee – Zone 1: Central Business District		
<i>Maximum Permitted Indoor Occupancy</i>		
0 to 50		\$100.00
51 to 75		\$200.00
76 to 125		\$300.00
126 to 150		\$400.00
<i>Maximum Permitted Indoor Occupancy</i>		
151 to 200	\$5.00 per licensed occupant	
201 to 300	\$6.50 per licensed occupant	
Over 300	\$8.00 per licensed occupant	
Annual fee – Zone 2: All areas of the city not included in zone 1	50% of annual fee for zone 1 establishments	
Application fee for initial restaurant license		\$80.00
Transfers of restaurant ownership		\$275.00
<i>New establishments, except those that have or obtain a liquor license, shall be exempt from payment of license fees during the first two years of operation.</i>		
<i>Hotel and motel guestrooms shall not be considered in determining the maximum permitted indoor occupancy of a restaurant.</i>		
RUBBISH COLLECTOR (section 36-88)		
Annual Fee		\$20.00
SECOND HAND GOODS (section 30-31)		\$50.00
TAKE-OUT STORES		
Annual Fee:		
Zone 1: Central business district		\$400.00
Zone 2: All areas of the city not included in zone 1		\$200.00
TOBACCO RETAILER (section 26-436)		
3-Year Term		
Per Vending Machine		\$50.00
Other Retailer Per Location		\$115.00
USED AUTOMOBILES (section 30-61)		
Initial License		\$150.00
Annual Renewal		\$100.00
Plus for each site over 1		
Annual Fee		\$50.00
WRECKERS (section 8-501)		
Initial License		\$50.00
Annual Renewal		\$25.00
Each Wrecker Annual Fee		\$4.00
Other		
City of East Lansing copy charge	\$2.00 for the first page; \$.10 each additional page thereafter	
Assessing		
BS&A Data Base List		\$1,200.00

Per FY2019 Budget

City Clerk

Certified Documents (<i>FOIA & non-FOIA requests</i>)	\$10.00
Notary Services (per page) (<i>FOIA & non-FOIA requests</i>)	Service no longer offered
Voter Information Requests:	
Set-up fee/ Formatting	\$10.00
Paper per page	\$2.00/1st page; \$.10 each add'l page
Labels per page	\$0.50
Diskette	\$2.00
Email	\$2.00
Compact Disc	\$5.00

Parks and Recreation

Parks, Recreation, Open Space and Greenways Plan	\$15.00
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Treasury

Complete Tax Roll (per season)	\$600.00
Returned Payment Fee – (the remitter is charged this fee)	\$35.00
Residential Parking Permits	
Replacement of lost/stolen permit	\$5.00/each
Temporary permits for home business (undated; up to 60/month)	\$.50/each

Police

Labor costs directly associated with necessary searching for, locating & examining the records:

Per Hour	\$26.57
Per 15 Minutes (all partial increments rounded down)	\$6.64
Labor costs for review & separation and deletion of exempt & nonexempt material:	
Per Hour	\$55.90
Per 15 Minutes (all partial increments rounded down)	\$13.97

Cost of non-paper media:

DVD-R	\$.18/each
DVD for In Car Video	\$.40/each
USB Drive	\$4.00/each
Cost of paper copies:	\$.05/copy
Notary Service	\$5.00

Security Clearance will be figured using the above fee schedule.

Impound Lot Fee	\$20.00/vehicle/day
Preliminary Breath Test (PBT)	\$7.00
Fingerprint Card	\$6.00/card

Fire

Medical Transport Ambulance Fee

ALS Non-Emergent (per run)	\$825.00
Plus Mileage (per loaded mile)	\$16.50
Plus Oxygen (if necessary)	\$50.00
ALS Emergent (per run)	\$750.00
Plus Mileage (per loaded mile)	\$16.50
Plus Oxygen (if necessary)	\$50.00
ALS-2 (per run)	\$1,150.00
Plus Mileage (per loaded mile)	\$16.50
Plus Oxygen (if necessary)	\$50.00

Per FY2019 Budget

Hazardous Materials Cost Recovery Fees

Fire Department Engine or Ladder Truck (per hour)	\$250.00
Fire Tender, Ambulance, Brush Engine or ATV (per hour)	\$125.00
Fire Hazmat or Rescue Unit (per hour)	\$400.00
Mileage Car or Command (per mile)	\$0.68
Mileage Pick-up (per mile)	\$0.90
Personnel Costs	Employee Rate + Benefits
Consumables billed at replacement costs for peat sorb	Minimum of \$2.00 per/lb

OCCUPATION OF STREETS, ALLEYS & RIGHT-OF-WAYS

PERMIT FEES & DEPOSITS

Drive Approach and/or Sidewalk Within Public ROW:

Residential Permit (Includes Inspection)	\$134.00
Commercial Permit (Includes Inspection)	\$170.00
Additional Cost to Review Traffic Control Plan if Required	\$85.00

Water, Sanitary Sewer, or Storm Sewer Lead Installation/Repair/Replacement:

Permit- Installation/Repair/Replacement Water and Sewer Services	\$93.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Within Public Right-of-Way (2 hours)	\$144.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Outside Public Right-of-Way	\$72.00
Additional Cost to Review Traffic Control Plan if Required	\$85.00
Additional Inspection Cost (normal business hours)	\$72.00/hr
Additional Inspection Cost (outside normal business hours)	\$103.00/hr
Pavement Deposit	\$16.00/sft
Pavement Revisit Fee	\$2.30/sft

Utility Company Installation/Repair/Replacement within Public Right-of-Way:

Permit- Installation/Repair/Replacement Private Utility	\$124.00
Inspection- Installation/Repair/Replacement of Private Utility Within Public Right-of-Way (2 hours)	\$144.00
Additional Cost to Review Traffic Control Plan if Required	\$85.00
Additional Inspection Cost	\$72.00/hr
Additional Inspection Cost (outside normal business hours)	\$103.00/hr
Pavement Deposit	\$16.00/sft
Pavement Revisit Fee	\$2.30/sft

Use or Obstruction in ROW: (Including Street & Lane Closures):⁽¹⁾

Local Street (Permit & Inspection)	
First 3 Days	\$202.00
Additional Days	\$36.00/day
Extension of Original Permit	\$62.00 plus \$36.00/day
Major Street (Permit & Inspection)	
First 3 Days	\$231.00
Additional Days	\$38.00/day
Extension of Original Permit	\$85.00 plus \$38.00/day

⁽¹⁾ -A deposit may be required if deemed necessary by Director of Public Works and Environmental Services. The amount will be determined based on the scope of work.

Per FY2019 Budget

Annual Public Utility Tree Trimming Permit	\$270.00/year
Oversize/Overweight Loads:	
Annual Cab Card	\$170.00/Unit
Individual Permits	\$93.00/Unit
Traffic Impact Study:	
Administrative Review	\$300.00
Third Party Review	Direct Costs Plus 5%
Wetlands Delineation and Permit:	
Administrative Review	\$1,200.00
Third Party Review	Direct Costs Plus 5%
Special Permits:	
Engineering Administrator	\$95.00/hr
Assistant Engineering Administrator	\$85.00/hr
Senior Design Engineer	\$75.00/hr
Design Engineer	\$68.00/hr
Engineering Technician	\$62.00/hr
Road Closures for Parades/Block Parties/etc.: (Must be approved by City Council)	No Charge
Tree Removal and Land Clearing Activities	No Charge
Permit Compliance Violation Notice	\$200.00/notice
Review of Plans Requiring MDEQ Sewer or Water Permits	\$1,500.00
Penalty for Starting Work Without a Permit	Permit Fee Is Doubled
GRADING & SOIL EROSION & SEDIMENTATION CONTROL PERMIT FEES & DEPOSIT/BONDS	
Post Construction Storm Water	
Review and Permit	\$1,500.00
Performance Bond	Cost based on the total estimated construction cost of the approved components of the stormwater management system
Single Family & Duplex Residences:	
First Acre	\$495.00
Each Additional Acre	\$104.00/acre
Duration of Original Permit	12 Months
Renewal of Permit	50% of Original Permit
Duration of Renewal Permit	3 Months
Bond Amount	\$500.00
Issuance of Notice of Violation	\$260.00/violation
Issuance of Cease & Desist Order	\$585.00/order
Penalty for Starting Work Without a Permit	Permit Fee Is Doubled

Per FY2019 Budget

Non-Single Family & Duplex Residential Properties:

First Acre	\$1,075.00
Additional Acres Up to 10.0 Acres	\$154.00/acre
Each Additional Acre Over 10.0 Acres	\$112.00/acre
Duration of Original Permit	12 Months
Renewal of Permit	50% of Original Permit
Duration of Renewal Permit	6 Months
Bond Amount	\$2,000.00 for first 2 acres or fraction thereof plus \$750/acre thereafter
Issuance of Notice of Violation	\$260.00/violation
Issuance of Cease & Desist Order	\$705.00/order

- Permit fees include all routine inspections by Engineering Staff.
- All fees based on acreage will be rounded upward to the nearest whole acre.

Penalty for Starting Work Without a Permit Permit Fee Is Doubled

HANG BANNER AT PATRIARCHE PARK & MICHIGAN AVENUE \$40.00

PATRIARCHE PARK RENTAL (new rates effective January 1st)

Open Area - 1/2 day (per table)	\$4.50
Pavilion - 1/2 day (per section, 6 tables)	\$48.00
Open Area - All Day (per table)	\$5.50
Pavilion - All Day (per section, 6 tables)	\$65.00
Entire Park - EL Based Business	\$1,150.00
Entire Park - Outside EL Based Business	\$1,690.00

- Open Area - 5 areas available, 1-20 tables can be placed for a reservation
- Pavilion - 4 sections available, 6 tables included in each section
- Entire Park - includes pavilion, open areas (with no limit on tables), ball fields, and tennis courts

HOUSING LICENSING AND INSPECTION FEE SCHEDULE

INSPECTION FEES ⁽²⁾

Class I Annual	\$165.00
Class II Annual	\$165.00
Class III Annual	\$165.00
Class IV Annual	\$165.00
Class V Annual	\$3.85 (3)
Class VI Annual	\$325.00
Class I Reinspection	\$82.00
Class II Reinspection	\$82.00
Class III Reinspection	\$82.00
Class IV Reinspection	\$82.00
Class V Reinspection	\$0.95 (3)
Class VI Reinspection	\$91.00
Class I No Show	\$82.00
Class II No Show	\$82.00
Class III No Show	\$82.00
Class IV No Show	\$82.00
Class V No Show	\$145.00

Per FY2019 Budget

Class VI No Show	\$100.00
Class I Complaint	\$165.00
Class II Complaint	\$165.00
Class III Complaint	\$165.00
Class IV Complaint	\$165.00
Class V Complaint	\$165.00
Class VI Complaint	\$165.00

⁽²⁾ Per inspection except as noted

⁽³⁾ Charge per licensed occupant with a minimum fee of \$165 for an annual inspection and \$82 for a reinspection

LICENSE FEES

License Renewal Fee	\$240.00
Initial Rental License Fee	\$1,550.00
Commission Hearing Fee	N/A
New Owner Review	\$250.00
Late Application Fee	\$25.00
All Trades Fee (includes 1 reinspection)	\$100 plus \$300 per inspector
All Trades Inspection ⁽⁴⁾	\$65.00

⁽⁴⁾ For each trade inspector who must reinspect; for 2nd or more reinspections

LICENSED RENTAL PROPERTIES LIST \$15.00

BUILDING FEES

Application/Zoning Review/Base Fee (non-refundable) for all building permits	\$50.00
Building permit fees based on work not involving a square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$50.00
plus for each inspection	\$60.00
Building permit fees based on square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$50.00
plus the fees as figured in the below chart	

BUILDING PERMIT FEE CHART

\$1.00 to \$2,000 total valuation	\$70.00
\$2,001 to \$25,000 total valuation	\$70 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000 total valuation	\$392 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000 total valuation	\$692 for the first \$50,000 plus \$10 for each additional \$1,000 or fraction thereof
\$100,001 to \$500,000 total valuation	\$1,192 for the first \$100,000 plus \$9 for each additional \$1,000 or fraction thereof
\$500,001 to \$1,000,000 total valuation	\$4,792 for the first \$500,000 plus \$7.75 for each additional \$1,000 or fraction thereof
\$1,000,001 to \$5,000,000 total valuation	\$8,667 for the first \$1,000,000 plus \$5.75 for each additional \$1,000 or fraction thereof
\$5,000,001 and up	\$31,667 for the first \$5,000,000 plus \$3.50 for each additional \$1,000 or fraction thereof

Per FY2019 Budget

PLAN REVIEW FEES

Building Valuation \$0 - \$50,000	No Charge
Building Valuation over \$50,000	5% of building permit fee
EMP - when applicable	2% of building permit fee

ROOFS

Residential	\$170.00
Commercial	value of construction

DEMOLITION PERMIT FEES (Also require an application fee)

Single-family or two-family dwelling	\$100.00
Private garage	\$68.00
Multi-family dwellings, commercial buildings	\$220.00

REINSPECTION FEE

\$60.00

APPEAL APPLICATION FILING FEE

\$150.00

**COMMUNICATIONS AND LOW VOLTAGE WIRING
REINSPECTION**

\$60.00

MOVING PERMIT FEES (Also require an application fee):

Mobile home with foundation	\$150.00
Mobile home to an existing foundation	\$125.00
All buildings and structures less than five hundred (500) square feet in area and less than seventeen (17) feet high when loaded	\$155.00
All buildings over five hundred (500) square feet in area or seventeen (17) feet high	\$310.00

INVESTIGATION INSPECTION FEE

\$80.00

LICENSE REGISTRATION FEE

\$15.00

INSPECTION FOR WHICH NO FEE IS INDICATED

\$75.00/hr

INSPECTION FEE OUTSIDE OF NORMAL BUSINESS HOURS

\$115.00/hr, Minimum \$115.00

PERMIT FEE SCHEDULE--MECHANICAL

MECHANICAL FEES

Plan review fee (when required)	2% of permit fee
Application/Base Fee (non-refundable)	\$50.00
Contractor registration fee	\$15.00

UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)

FURNACES

Furnace and attached ducts (including chimney liner if required)	\$30.00
Add Roof Top Units	\$40.00

Per FY2019 Budget

HEATERS AND VENT/DUCT INSTALLATION

Each suspended, recessed wall or floor-mounted unit heater	\$30.00
Each single appliance vent/duct not included in an appliance permit	\$15.00
Relocate or replace existing water heater (base fee only)	\$15.00
Repair, alteration, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or system, including controls	\$30.00

BOILERS AND REFRIGERATION UNITS

Add Air Conditioning (includes split systems)	\$30.00
Add Boiler Residential	\$50.00
Add Boiler Commercial (includes gas piping, venting and combustion air)	\$70.00
Add Commercial Refrigeration (self contained and split systems)	\$50.00
Add Hydronic Piping	\$25.00

AIR-HANDLERS AND ATTACHED DUCTWORK

Each air-handling unit through 10,000 CFM	\$35.00
Each air-handling unit over 10,000 CFM	\$55.00
Each evaporative cooler other than portable type	\$20.00

VENTILATION, EXHAUST FANS AND HOOD SYSTEMS

Each ventilation fan connected to a single duct	\$15.00
Ventilation system not under heating or air conditioning system permit	\$20.00
Each commercial type hood which is served by mechanical exhaust	\$65.00

GAS PIPING

Each gas piping system installed, one to five outlets	\$20.00
Six or more outlets, per outlet	\$7.00

OTHER APPLIANCES OR EQUIPMENT

Add Heat Pumps/Geo Thermal and Complete Residential	\$40.00
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OTHER INSPECTIONS AND FEES

Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$60.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$60.00
Final Inspection	\$60.00

PERMIT FEE SCHEDULE--ELECTRICAL

ELECTRICAL FEES

Plan review fee (when required)	2% of permit fee
Application/Base Fee (non-refundable)	\$50.00
Contractor registration fee	\$15.00

UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)

Service through 200 amp	\$35.00
Over 200 amp to 600 amp	\$40.00
Over 600 amp to 800 amp	\$80.00
Over 800 amp – each amp	\$0.16

CIRCUITS

120v each	\$9.00
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LIGHTING FIXTURES AND SMOKE DETECTORS

Lighting Fixtures/Smoke Detectors Per 25 Units	\$17.00
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Per FY2019 Budget

APPLIANCES AND HVAC RELATED

Appliances, Climate Control and Power Outlets 220v	
Dishwasher, Garbage Disposal, etc.	\$8.00
Ranges, Dryers, etc.	\$10.00
Furnace, Heat Pump, etc.	\$10.00
Electric Heating Units (Baseboard)	\$13.00

POWER APPARATUS

Up to and including 1 hp, kw or kvar, each	\$13.50
Over 1 to 10, each	\$20.50
Over 10 to 50, each	\$68.00
Over 50 to 100, each	\$136.00
Over 100	\$205.00

BUSWAYS AND FEEDERS

Busways and feeders, each 50 feet	\$27.00
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SIGNS, OUTLINE LIGHTING, MARQUEE, EACH

Signs, outline lighting, marquee, each	\$27.00
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FIRE ALARM SYSTEMS

1 to 20 devices and panel	\$105.00
Over 20 devices, each	\$9.00

SWIMMING POOLS, SPAS, HOT TUBS OR SIMILAR FIXTURES

Swimming pools, spas, hot tubs, each	\$32.00
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MISCELLANEOUS APPARATUS, CONDUITS AND CONDUCTORS

Miscellaneous apparatus	\$13.50
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OTHER INSPECTIONS AND FEES

Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$60.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$60.00
Final Inspection	\$60.00

PERMIT FEE SCHEDULE – PLUMBING

PLUMBING FEES

Plan review fee (when required)	2% of permit fee
Application/Base Fee (non-refundable)	\$50.00
Contractor registration fee	\$15.00

UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)

FIXTURES

Each plumbing fixture or set of fixtures on one trap (includes water and drain connections, piping and backflow protection)	\$10.00
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SEWERS AND DRAINS

Each building sewer	\$60.00
Each back water valve installation	\$20.00
Rainwater systems - per drain (inside building)	\$15.00

WATER EQUIPMENT, APPLIANCES, AND DEVICES

Water heater and/or vent	\$15.00
Installation, alternation, or repair of water piping and/or water treatment equipment (each fixture)	\$10.00

Per FY2019 Budget

Lawn sprinkler system or meter and backflow devices	\$20.00
BACKFLOW PROTECTIVE DEVICE OTHER THAN ATMOSPHERIC TYPE	
VACUUM BREAKERS:	
2 inch in diameter and smaller	\$20.00
Over 2 inches in diameter	\$40.00
STACKS, VENTS, AND CONDUCTORS	
3 stories or less	\$20.00
Over 3 stories (per story)	\$15.00
Repair or change of drainage or vent piping fixture	\$10.00
GAS PIPING	
Gas piping system of 1 to 4 outlets	\$25.00
Gas piping system of 5 or more outlets	\$10.00
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$60.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$60.00
Final Inspection	\$60.00

PERMIT FEE SCHEDULE—SIGNS

SIGN CONSTRUCTION PERMIT FEES

Display Area (Square Feet)	
0-10	\$30.00
11-50	\$60.00
51-75	\$90.00
Over 75	\$150.00
Banner application processing fee	\$20.00

MODIFICATION OF EXISTING SIGN FEES

Display Area (Square Feet)	
0-10	\$15.00
11-50	\$30.00
51-75	\$45.00
Over 75	\$80.00

PERMIT FEE SCHEDULE—PAVING (section 50-815)

	\$60.00
Reinspection Fee	\$30.00

LAND DEVELOPMENT APPLICATION FEES

Rezoning	\$1,100 + \$100/acre
Site Plan or Special Use Permit	
Residential	\$1,100 + \$25/dwelling unit
Nonresidential	\$1,100 + \$25/1,000 sq. ft. GFA + \$250/drive thru service lane and/or gasoline pump island
Modification	\$1,100 + increment per new construction
Administrative Only	\$250.00
Parking Plan (B-3)	\$1,100 + \$25/ 1,000 sq. ft. GFA
Administrative Only	\$250.00
Combined applications (i.e., rezoning + SUP/site plan)	Larger fee +1/2 second fee

Per FY2019 Budget

Zoning Variance	\$300.00
Subdivisions	
Tentative Preliminary	\$1,100 + \$25/lot
Final Preliminary	\$250.00
Final Plat	\$25.00/lot
Lot Split	\$500.00
Administrative Only	\$200.00
Certificate of Appropriateness (required public hearing by Historic District Commission)	Fee rescinded December 6, 2006 (5)
Zoning Compliance Letters	\$200.00/letter
Brownfield Plan Application/Review Fee	1% of request not to exceed \$25,000

⁽⁵⁾ Per City of East Lansing Resolution 2006-1 adopted February 7, 2006.
GFA = Gross Floor Area of Building

PARKS, RECREATION AND ARTS FUND

East Lansing Softball Complex and Patriarche Park Ball Field Fees

Youth Games (includes initial field preparation)

	Resident	Non-Resident
City Sponsored Leagues (per game)	\$20.00	N/A
East Lansing Baseball Club (per game)	\$20.00	N/A
Other Youth Leagues (per game)	\$20.00	\$35.00
East Lansing High School	Free	Free

Adult Games (includes initial field preparation)

City Sponsored Leagues (per game)	\$20.00	N/A
Other Leagues (per game)	N/A	\$35.00

Youth and Adult Tournaments (Includes initial field preparation)

Games (per game)	\$40.00	\$70.00
Games starting prior to 9a or later than 8p (per game)	\$40.00	\$90.00
Holiday Weekend (per game)	\$80.00	\$110.00
Holiday Weekend Games starting prior to 9a or later than 8p (per game)	\$80.00	\$130.00

Additional Services

Full Field Preparation (per field)	\$20.00	\$20.00
Partial Field Preparation (per field)	\$10.00	\$10.00
Partial Field Preparation After 4 Games (per field)	Free	Free
Lights (per field)	\$15.00	\$15.00
Scoreboards (per field)	\$10.00	\$10.00

Recreational Field Rental (No field preparation)

Game (per field) - 90 minutes	\$15.00	\$25.00
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East Lansing Soccer Complex Field Fees

Youth Games

League Games (per game)	\$25.00	\$50.00
League Games in Stadium without Lights (per game)	\$25.00	\$70.00
League Games in Stadium with Lights (per game)	\$55.00	\$105.00
Tournament Games (per game)	\$48.00	\$60.00
Tournament Games in Stadium without Lights (per game)	\$75.00	\$95.00
Tournament Games in Stadium with Lights (per game)	\$95.00	\$115.00

Per FY2019 Budget

	Resident	Non-Resident
Capital Area Classic Tournament (per game)	\$50.00	N/A
Adult Games		
League Games (per game)	\$54.00	\$65.00
League Games in Stadium without Lights (per game)	\$54.00	\$75.00
League Games in Stadium with Lights (per game)	\$105.00	\$130.00
Ultimate Frisbee (per game)	\$50.00	\$55.00
Youth Training		
Youth - 90 Minute Sessions (per field)	\$50.00	N/A
East Lansing Soccer Club - Season	\$5,000.00	N/A
Camps, Clinics and Tryouts		
Youth - 60 Minute Sessions (per field)	\$50.00	\$75.00
NPSL Team		
Games without Admission Fees without Lights (per game)	\$75.00	N/A
Games without Admission Fees with Lights (per game)	\$130.00	N/A
Games with Admission Fees (per game)	\$600.00	N/A
Team Training - 2 hours (per field)	\$50.00	N/A
Pavilion Rental		
Rate Per Hour - Maximum 4 Hours	\$50.00	\$50.00
East Lansing Family Aquatic Center		
Daily Passes		
Daily Pass	\$7.00	\$11.00
Daily Pass - After 5:00p	\$5.00	\$9.00
Daily Pass - Senior	\$5.00	\$9.00
Daily Pass - Senior - After 5:00p	\$4.00	\$8.00
10 Visit Passes		
10 Visit Passes	\$45.00	\$75.00
Season Passes		
First Family Member	\$80.00	\$130.00
Additional Family Member	\$60.00	\$80.00
Group Rates		
All-day pass with 3.5 hours reserved shade picnic structure (per person, min. 12)	\$4.00	\$6.00
East Lansing Hannah Community Center Passes		
Daily Passes		
Child (3-10)	\$3.00	\$5.00
Youth (11-18)	\$4.00	\$6.00
Adult (19-59)	\$6.00	\$9.00
Senior (60+)	\$4.00	\$6.00
Adult Weekend - Friday through Sunday (19-59)	\$5.00	\$15.00

Per FY2019 Budget

	Resident	Non-Resident
10 Visit Passes		
Child (3-10)	\$15.00	\$30.00
Youth (11-18)	\$25.00	\$40.00
Adult (19-59)	\$40.00	\$55.00
Senior (60+)	\$25.00	\$40.00
Six Month Passes		
Adult (19-58)	\$160.00	\$215.00
Annual Passes		
Child (3-10)	\$96.00	\$153.00
Youth (11-18)	\$153.00	\$211.00
Adult (19-59)	\$235.00	\$300.00
Senior (60+)	\$157.00	\$215.00
Family	\$370.00	\$451.00
Combo Passes		
Annual Pass at Hannah and Season Pass at Aquatic Center		
Child (3-10)	\$126.50	\$204.00
Youth (11-18)	\$184.00	\$262.00
Adult (19-59)	\$241.00	\$319.00
Senior (60+)	\$184.00	\$262.00
Family	\$490.00	\$694.00
East Lansing Hannah Community Center Space Rental		
Room Rental (Hourly Rates)		
East Gym	\$33.00	\$38.00
East Gym - Premium Time (November - April)	\$40.00	\$45.00
West Gym	\$24.00	\$29.00
West Gym - Premium Time (November - April)	\$31.00	\$36.00
Banquet Hall	\$65.00	\$70.00
Banquet Hall - Weekend Hours (Friday 6:00p through Sunday)	\$75.00	\$80.00
Banquet Hall - Special Event (5 hour block)	\$350.00	\$375.00
Recital Room	\$25.00	\$30.00
Executive Conference Room	\$45.00	\$50.00
Executive Conference Room - Weekend Hours (Fri. 6p - Sunday)	\$50.00	\$55.00
Dance Studio	\$25.00	\$30.00
Classroom 235/237	\$29.00	\$34.00
Classroom 144	\$24.00	\$29.00
Classroom 142	\$24.00	\$29.00
Executive Meeting Room	\$24.00	\$30.00
Auditorium (Without admission charge)	\$100.00	\$115.00
Auditorium (With Admission Fee)	\$100.00	\$115.00
Plus \$1 per person		
Auditorium - East Lansing Film Festival	\$58.00	N/A
Auditorium - Non-Profit Youth Organization Production Rate	\$2,000.00	\$2,000.00
Auditorium - Non-Profit Adult Organization Production Rate	\$2,000.00	\$2,000.00
Plus \$2 per person		

Per FY2019 Budget

	Resident	Non-Resident
East Lansing Hannah Community Center Swim Lesson and Pool		
Rental Rates		
Programs		
5 Week Swim Lessons	\$35.00	\$40.00
6 Week Swim Lessons	\$42.00	\$47.00
8 Week Swim Lessons	\$54.00	\$59.00
Junior Lifeguard Class	\$70.00	\$75.00
Four (4) - Half Hour Private Swim Lessons	\$70.00	\$75.00
Four (4) - Half Hour Semi-Private Swim Lessons	\$55.00	\$60.00
Masters Swim (20 Hours)	\$73.00	\$78.00
Water Aerobics (16 Classes)	\$80.00	\$85.00
Swim Pool Rental (per hour)	\$60.00	\$65.00
East Lansing Farmer's Market		
Vendor Fee		
Annual	\$330.00	\$440.00
Weekly	\$30.00	\$40.00
Before & After School and Summer Kids Camp		
Before & After School Program		
Registration Fee	\$50.00	\$50.00
Before School - Non-Sibling	\$6.00	\$6.00
Before School - Sibling	\$5.00	\$5.00
After School - Non-Sibling	\$10.00	\$10.00
After School - Sibling	\$8.50	\$8.50
Half Day - Non-Sibling	\$25.00	\$25.00
Half Day - Sibling	\$22.00	\$22.00
Field Trip Fee	\$7.00	\$7.00
Winter & Spring Break Care - Full Day - Non-Sibling	\$38.00	\$38.00
Winter & Spring Break Care - Full Day - Sibling	\$33.00	\$33.00
Summer Kids Camp		
Registration Fee	\$30.00	\$30.00
Full Week - Non-Sibling	\$185.00	\$190.00
Full Week - Sibling	\$160.00	\$165.00
Full Day - Non-Sibling	\$38.00	\$39.00
Full Day - Sibling	\$33.00	\$34.00
Recreation and Arts Program Fees		
Ceramic Classes		
Adult Classes (6 weeks)	\$96.00	\$101.00
Youth Classes (5 Classes)	\$62.00	\$67.00
Ceramic Supply Fee (per session fee)	\$5.00	\$5.00
Open Lab Fee	\$10.00	\$15.00
Lab Only Fee (6 weeks)	\$90.00	\$95.00

Per FY2019 Budget

	Resident	Non-Resident
Art Classes		
Adult		
Adult Painting (8 classes)	\$125.00	\$130.00
Adult Drawing Classes (8 classes)	\$125.00	\$130.00
Youth		
Youth Art Workshops (4 classes)	\$40.00	\$45.00
Youth Art Explorers (4 classes)	\$60.00	\$65.00
Dance Classes		
Adult		
Line Fusion (6 sessions)	\$56.00	\$61.00
Belly Dancing (6 sessions)	\$48.00	\$53.00
Youth		
Lil' Tykes Ballet (6 sessions)	\$44.00	\$49.00
Studio de Danse		
Dance Classes (monthly charge)		
45 Minute Classes	\$45.00	\$50.00
60 Minute Classes	\$47.00	\$52.00
75 Minute Classes	\$49.00	\$54.00
Recital	\$70 - \$75	\$70 - \$75
Registration	\$15.00	\$15.00
Enrichment & Special Events		
Babysitting	\$50.00	\$55.00
LEGO Classes without Robotics	\$150.00	\$155.00
LEGO Classes with Robotics	\$185.00	\$190.00
Specialty Camps (various)	\$100 - \$350	\$105 - \$355
Elementary Dances (per person)	\$14.00	\$15.00
Fitness Classes		
Adult		
Tai Chi (10 sessions)	\$46.00	\$51.00
Yoga Classes (6 sessions)	\$65.00	\$70.00
Group Fitness (6 sessions)	\$48 - \$94	\$53 - \$99
Youth Camps		
Summer Youth Sports Camps	\$30 - \$50	\$35 - \$55
Buddy Basketball Camp	\$40.00	\$45.00
Fencing (15 sessions)	\$150.00	\$155.00
All-of-Us Express Children's Theatre Fees		
Tickets		
Non-Musical Adult	\$10.00	\$10.00
Non-Musical Youth	\$7.00	\$7.00
Musical Adult (18 & up)	\$10.00	\$10.00
Musical Youth (6-17)	\$7.00	\$7.00
Musical Pre-school (2-5)	\$5.00	\$5.00
School Shows	\$5.00	\$5.00

Per FY2019 Budget

	Resident	Non-Resident
Adult (Riverwalk)	\$12.00	\$12.00
Youth (Riverwalk)	\$10.00	\$10.00
School Shows (Riverwalk)	\$7.00	\$7.00
Young Playwrights Program	\$15.00	\$15.00
Season Ticket Pack	\$70.00	\$70.00
 Academics & Workshops		
Weekly Summer Drama Camp - Member (1 week)	\$125.00	\$125.00
Weekly Summer Drama Camp - Non-Member (1 week)	\$150.00	\$150.00
Weekly Summer Drama Camp - Member (2 weeks)	\$245.00	\$245.00
Weekly Summer Drama Camp - Non-Member (2 weeks)	\$280.00	\$280.00
Audition Workshop Member	\$10.00	\$10.00
Audition Workshop Non-Member	\$15.00	\$15.00
 Production Participation Fees		
Cast - Member (Non-Musical)	\$95.00	\$95.00
Cast - Non-Member (Non-Musical)	\$110.00	\$110.00
Crew - Member	\$55.00	\$55.00
Crew - Non-Member	\$70.00	\$70.00
Guild Journeyman - Member	\$75.00	\$75.00
Guild Journeyman - Non-Member	\$90.00	\$90.00
Guild Master - Member	\$95.00	\$95.00
Guild Master - Non-Member	\$110.00	\$110.00
Cast - Member (Musical)	\$110.00	\$110.00
Cast - Non-Member (Musical)	\$125.00	\$125.00
 Miscellaneous Items		
DVD	\$20.00	\$20.00
DVD Musical	\$25.00	\$25.00
Best Wishes Ad	\$8.00	\$8.00
Show T-Shirt	\$18.00	\$18.00
 Sports and Athletics		
Adult Softball		
Team Fee (20 game schedule)	\$725.00	\$725.00
Player Fee (20 game schedule)	\$20.00	\$25.00
Team Fee (18 game schedule)	\$660.00	\$660.00
Player Fee (18 game schedule)	\$20.00	\$25.00
Team Fee (14 game schedule)	\$530.00	\$530.00
Player Fee (14 game schedule)	\$15.00	\$20.00
Team Fee (12 game schedule)	\$450.00	\$450.00
Player Fee (12 game schedule)	\$15.00	\$20.00
Team Fee (10 game schedule)	\$385.00	\$385.00
Player Fee (10 game schedule)	\$15.00	\$20.00
Team Fee (10 game schedule - unaffiliated)	\$250.00	\$250.00
Player Fee (10 game schedule - unaffiliated)	\$15.00	\$20.00

Per FY2019 Budget

	Resident	Non-Resident
Adult Volleyball		
Adult Volleyball Session (13 weeks)	\$39.00	\$44.00
Adult Volleyball Daily	\$5.00	\$6.00
Youth Recreation Leagues		
Baseball		
T-Ball League (per player)	\$65.00	\$70.00
Midget League (per player)	\$70.00	\$75.00
Midget League - Full Team (per player)	N/A	\$75.00
Little League (per player)	\$75.00	\$80.00
Little League - Full Team (per player)	N/A	\$75.00
Basketball		
Youth Basketball (per player)	\$70.00	\$75.00
Youth Basketball - Full Team (per player)	N/A	\$75.00
T-Shirts	\$15.00	\$15.00
Interscholastic Sports		
Basketball (12 games) (per player)	\$250.00	\$250.00
Basketball (10 games) (per player)	\$220.00	\$220.00
Cross Country (per player)	\$175.00	\$175.00
Track and Field (per player)	\$175.00	\$175.00
Volleyball (12 games) (per player)	\$250.00	\$250.00
Volleyball (10 games) (per player)	\$220.00	\$220.00

SOLID WASTE FUND

Solid Waste Fees		
Bulk Refuse Tag (per tag)		\$19.00
Special Bulk Refuse (per tag) (6)		\$42.00
<i>(6) -items with Freon refrigerant like freezers, air conditioners, refrigerators, etc.</i>		
Yellow City Plastic Trash Bags (per roll of five)		\$9.25
Yardwaste		
Paper Yard Waste Bags (per bag)		\$2.00
Yard Waste Stickers (per sticker)		\$2.00
Easy Carts (trash)		
32 gallon trash cart		\$55.00
64 gallon trash cart		\$70.00
96 gallon cart		\$79.00
Replacing Recycling Carts (7)		
32 gallon trash cart		\$45.00
64 gallon trash cart		\$50.00
96 gallon cart		\$55.00
<i>(7) -Cost for lost, stolen, destroyed or additional carts after the initial distribution</i>		
Annual Service Fee (96 gallon trash cart)		\$90.00

Per FY2019 Budget

PRIME TIME SENIORS' FUND

	Member	Non-Member
Memberships		
Residents	\$25.00/year	
Non-Residents		\$35.00/year
On-Going Recreational Offerings		
Active Senior Exercise (drop-in/per session)	\$5.00	\$10.00
Adaptive Yoga (4 sessions)	\$20.00	\$25.00
Men's 20-20-20 (4 sessions)	\$20.00	\$25.00
Pickleball for Fun (4 sessions)	\$20.00	\$25.00
Pickleball: Rules and Skills (per session)	\$5.00	\$10.00
Stretch, Flex, and Balance (4 sessions)	\$20.00	\$25.00
Stretch, Flex, and Balance Adv. (4 sessions)	\$20.00	\$25.00
Tai Ji Quan (4 sessions)	\$28.00	\$33.00
Walking Club (drop-in/per session)	\$2.00	\$2.00
Water Aerobics (per session)	\$6.00	\$11.00
Zumba (4 sessions)	\$24.00	\$29.00
Social Events		
Annual Holiday Party	\$12.00	\$15.00
Open House Salad Luncheon	\$8.00	\$10.00
Senior Picnic	\$5.00	\$7.00
Thanksgiving Luncheon	\$12.00	\$15.00
On-Going Social Activities		
Bridge Duplicate (per game)	\$3.00	\$4.00
Canasta (per game)	\$2.00	\$3.00
Chess (per game hour)	\$2.00	\$3.00
Euchre (per game hour)	\$2.00	\$3.00
Health Fair Luncheon	\$12.00	\$15.00
Mah Jongg (per game hour)	\$2.00	\$3.00
Scrabble (per game hour)	\$2.00	\$3.00
Enrichment/Lifelong Learning		
Beginning Birding (4 sessions)	\$25.00	\$30.00
Beginning French (4 sessions)	\$40.00	\$45.00
Brain Exercise (per session)	\$30.00	\$35.00
Continuation Meditation (3 Sessions)	\$45.00	\$50.00
Crime Time (4 sessions)	\$12.00	\$17.00
Current Events (per session)	\$2.00	\$3.00
Democracy	\$12.00	\$17.00
Fiction Book Discussion (6 sessions)	\$10.00	\$15.00
Grief and Remembering (3 weeks)	\$24.00	\$29.00
Let's Talk (per session)	\$2.00	\$3.00
Non-fiction Book Discussion (6 sessions)	\$10.00	\$15.00
Online Security (3 sessions)	\$5.00	\$10.00
Read Aloud (per session)	\$2.00	\$3.00
Science Fiction and Fact in the Far Future	\$20.00	\$25.00
Spanish Literature (per session)	\$2.00	\$3.00
Speaker's Series	\$12.00	\$15.00
TED Talks (6 sessions)	\$10.00	\$15.00
The Self	\$12.00	\$17.00
What's So Funny? (per session)	\$2.00	\$3.00

Per FY2019 Budget

	Member	Non-Member
The Arts		
Carving for Fun (3 sessions)	\$24.00	\$29.00
Chinese Brush Painting (4 sessions)	\$40.00	\$45.00
Copper Enameling (2 sessions)	\$30.00	\$35.00
Fused Glass Class (1 session)	\$25.00	\$25.00
Mosaic Gazing Balls (4 sessions)	\$70.00	\$75.00
Mosaic Stepping Stones (2 sessions)	\$30.00	\$35.00
Memoir Writing (8 sessions)	\$75.00	\$80.00
MSU Theater Script Class – MSU Department of Theatre	\$35.00	\$40.00
No-Fire Tile Casting (5 sessions)	\$30.00	\$35.00
Open Strum	\$2.00	\$3.00
Painting (3 sessions)	\$50.00	\$55.00
Polymer Clay (4 sessions)	\$40.00	\$45.00
Studio Tuesday (per session)	\$3.00	\$4.00
Textured Mold Casting	\$20.00	\$20.00
The Short Story	\$75.00	\$80.00
Ukulele (10 sessions)	\$50.00	\$55.00
Services		
Coffee with State Rep. Singh	Free	N/A
Estate Planning	\$5.00	\$10.00
Foot Care Clinic	\$25.00	\$25.00
Medicare Open Enrollment	Free	N/A
Medicare Presentation	Free	N/A
Technology Lab	Free	N/A
Transportation	\$10.00 for initial Gold Card start-up	N/A
Wellness Workshops	Free	N/A

LIBRARY FUND

Public Library Fines and Fees

Late Fines		
Non-DVD Late Fines		\$.25/day
DVD Late Fines		\$1.50/day
Non-Resident Borrowers' Card Fees		
Individual Annual Card		\$30.00
Individual 6-month Card		\$18.00
Family Annual Card		\$40.00
Educator - certified public, private, charter, online and parochial school teachers (K-12) and preschool or daycare center instructors who work in the City		\$10.00
Copier and Printer Fees		
Color print		\$0.50
Black & White print		\$0.10
3D print		\$0.10 per gram
Meeting Room Rental Charges		
<i>Resident/Non-Profit Organization</i>		
Whole Room	\$40 for 2 hours, each additional hour \$10	
Half-Room	\$30 for 2 hours, each additional hour \$5	

Per FY2019 Budget

Non-Resident/For-Profit Organization

Whole Room
Half-Room

\$50 for 2 hours, each additional hour \$15
\$40 for 2 hours, each additional hour \$7

PARKING FUND

PARKING RATES

Gated Lot Rates Enforced time-frames	8am-3am
Gated Surface Lots: 1 and 11	
Per 1/2 hour	\$1.00
Daily Maximum	\$20.00
Gated Garages: 3,9,10 & 12	
Per 1/2 hour	\$0.75
Daily Maximum	\$15.00
Special Event Parking Rates	
Gated Lots:	
Per 1/2 hour first two hours	\$1.00
Per hour thereafter	\$6.00
Daily Maximum	\$30.00
Gated Lot Football Pay-at-Entry	\$20.00
Metered Lot Football Pay-at-Entry	\$20.00
VIP Football Reserved Street Meters	\$40.00
Art Festival Pay-at-Entry	\$5.00
Permit Rates	
Gated Lot permit purchase / replacement	\$15 / card
Permit Reactivation Fee	\$5 / card
Non-Gated Lot permit replacement	\$25 / permit
Albert Ave. Garage (Lot 1/Center City)	
Nested Parking	\$100.00/month
Lower Level Parking	\$125.00/month
Charles St. Garage (Lot 3/City Center)	
Nested Parking	\$100.00/month
Lower Level Permit	\$125.00/month
Grove St. Garage (Lot 9)	
Nested Parking	\$95.00/month
Lower Level Permit	\$120.00/month
Division St. Garage (Lot 10)	
Nested Parking	\$90.00/month
Lower Level Permit	\$115.00/month
M.A.C. Ave. Garage (Lot 12)	
Permit Parking	\$95.00/month
Reserved Spaces	\$105.00/month
Bailey Street Lot (Lot 7)	\$95.00/month
People's Church Lot (Lot 8)	\$90.00/month
City Hall West Lot (Lot 15)	\$85.00/month
Valley Court Dr. (Lot 13)	\$90.00/month

Per FY2019 Budget

Meter Rates

Rates enforced time-frame	8am-2am
Exception - Valley Court meters rates enforced time-frames	8am-6pm
Rate A per 1/2 hour (10 minutes free)	\$0.75
Rate B per 1/2 hour	\$0.75
Rate C per hour	\$0.75
Rate D per hour	\$1.00
Rate E per 1/2 hour (15 minutes free loading)	\$0.75

WATER & SEWER FUNDS

WATER

Administration Charge per quarter	\$15.84
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$8.78
1"	\$21.95
1 1/2"	\$43.90
2"	\$70.24
3"	\$197.55
4"	\$439.00
6"	\$878.00
Commodity Charge per 1,000 Gallons	\$4.95

SEWER

Administration Charge per quarter	\$9.68
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$20.96
1"	\$52.40
1 1/2"	\$104.80
2"	\$167.68
3"	\$471.60
4"	\$1,048.00
6"	\$2,096.00
Commodity Charge per 1,000 Gallons	\$7.38

IRRIGATION

Administration Charge per quarter	\$3.96
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$2.20
1"	\$5.49
1 1/2"	\$10.98
2"	\$17.56
3"	\$49.39
Commodity Charge per 1,000 Gallons	\$4.95

WATER & SEWER MISCELLANEOUS FEES

Irrigation Flat Rate (City facilities w/o a water meter)	\$41.14
Sewer Flat Rate - Non-metered (Sewer services w/o a water meter)	\$141.34
Non-payment Door Tag Fee	\$15.00
Water Shut Off and Turn On Fee for Non-payment and Contractor (8:00 AM - 3:00 PM, M-F, excluding holidays)	\$40.00

Per FY2019 Budget

After Hours Water Turn On Fee (Outside of normal working hours, weekends and holidays)	\$200.00
Missed Scheduled Appointment Fee	\$30.00
Hydrant Flow Testing	\$235.00
Meter Test Fee	\$95.00
Pool & Irrigation Winterizing: Pull Meter (Non-Neighborhood Assoc.)	\$65.00
Out of Sequence Meter Read Fee	\$20.00
System Check Fee	\$75.00
ARB Replacement (Missing or damaged)	\$205.00
Temporary Meter/Backflow Device Fee & Rental per month	\$275.00 Fee + \$725 Deposit + \$50 Month
Private Hydrant Flushing Fee	\$165.00
New Main/Water Service Flushing/Sampling Fee	Actual Labor, Equipment & Water Used

CAPITAL CONNECTION CHARGES

(In addition to the physical connection - does not include pavement and concrete restoration)

Capital Connection Charge Water Service Meter Size

WATER

5/8" x 3/4"	\$1,449.43
1"	\$3,623.58
1 -1/2"	\$7,247.17
2"	\$11,595.47
3"	\$32,612.25
4"	\$72,471.66
6"	\$144,943.32

SEWER

5/8" x 3/4"	\$2,225.17
1"	\$5,562.93
1 -1/2"	\$11,125.86
2"	\$17,801.38
3"	\$50,065.15
4"	\$111,256.17
6"	\$222,512.33

PHYSICAL TAP AND METER FEES

(does not include pavement and concrete restoration)

City Excavates & Backfill Fee

1" Tap & 5/8" x 3/4 Meter	\$3,665.00
1" Tap & 1" Meter	\$3,815.00
1 1/2" Tap & 1" Meter	\$4,320.00
1 1/2" Tap & 1 1/2" Meter	\$4,530.00
2" Tap & 1 1/2" Meter	\$4,880.00
2" Tap & 2" Meter	\$5,040.00
Water Service Line Abandonment	\$1,795.00
Winter Fee Addition (Dec. 1 thru Mar. 31)	\$445.00
Greater Than 2" Tap (Fee + Time and Material)	\$165.00 + Time and Material
Greater Than 2" Connection	Time and Material

Applicant Excavates & Backfill Fee

1" Tap & 5/8" x 3/4 Meter	\$1,360.00
1" Tap & 1" Meter	\$1,510.00
1 1/2" Tap & 1" Meter	\$2,015.00

Per FY2019 Budget

1 1/2" Tap & 1 1/2" Meter	\$2,225.00
2" Tap & 1 1/2" Meter	\$2,575.00
2" Tap & 2" Meter	\$2,735.00
Water Service Line Abandonment	\$505.00
Greater Than 2" Tap (Fee + Time and Material)	\$165.00 + Time and Material
Greater Than 2" Connection	Time and Material


METER, YOKE & ARB FEES (Meter, Yoke, ARB & Labor)

5/8" x 3/4 Meter	\$430.00
1" Meter	\$575.00
1 1/2" Meter	\$775.00
2" Meter	\$925.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$165.00 + material

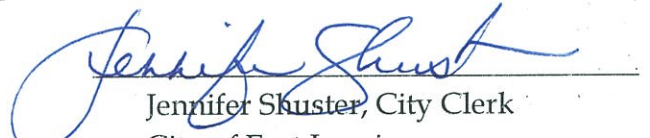
REPLACE FROZEN/BROKEN METER (Meter & Labor)

5/8" x 3/4 Meter	\$280.00
1" Meter	\$395.00
1 1/2" Meter	\$635.00
2" Meter	\$755.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$165.00 + Meter & Strainer

Moved by: Councilmember
Supported by: Councilmember
ADOPTED:
YEAS: 5
NAYS: 0
ABSENT: 0


Mark S. Meadows, Mayor
Adopted May 22, 2018

CLERKS CERTIFICATION: I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the East Lansing City Council at a public meeting held on May 22, 2018 the original of which is part of the Council's minutes.


Jennifer Skuster, City Clerk
City of East Lansing
Ingham and Clinton Counties, Michigan