

CITY OF EAST LANSING

FY2020 BUDGET, TAX RATE AND FEE SCHEDULE RESOLUTION

WHEREAS, the City Manager presented the preliminary FY2020 budget to the City Council on April 9, 2019, and;

WHEREAS, a public hearing was held on the budget on May 7, 2019, and;

WHEREAS, the City Council has held additional workshop sessions to discuss and debate the proposed budget;

WHEREAS, the City Council may levy, pursuant to Section 1 of 1877 PA 164, being MCL 397.201, a tax of not to exceed 2 mills on the dollar annually on all the taxable property in the City to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, and;

NOW, THEREFORE, BE IT RESOLVED the City Council of the City of East Lansing hereby levies 2 mills on the dollar annually on all the taxable property in the City as set forth in Section 3 of this budget, tax rate and fee resolution, with said funds to be deposited in a fund known as the Library Fund for the sole and exclusive use of the public library and reading room, except as otherwise required by law.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of East Lansing hereby adopts the FY2020 budget and sets the tax rates and certain other rates and fees as shown below.

SECTION 1. The following amounts are hereby appropriated for the operation of the City Government and its activities for the fiscal year beginning July 1, 2019, and ending June 30, 2020, according to the following schedule:

SCHEDULE A. GENERAL FUND

General Government	\$ 5,391,845
Public Safety	24,950,980
Public Works	2,469,290
Culture and Recreation	1,312,365
Health and Welfare	22,205
Community and Economic Development	1,091,895
Transfers to Other Funds	2,974,155
TOTAL GENERAL FUND	\$ 38,212,735

SCHEDULE B. INCOME TAX FUND

General Government	\$ 2,510,000
Transfers Out	6,490,000
TOTAL INCOME TAX FUND	\$ 9,000,000

SCHEDULE C. MAJOR STREET FUND

Public Works	\$ 3,213,635
Transfers Out	857,680
TOTAL MAJOR STREET FUND	\$ 4,071,315

SCHEDULE D. LOCAL STREET FUND

Public Works	\$ 2,608,915
Debt Service	138,100
TOTAL LOCAL STREET FUND	\$ 2,747,015

SCHEDULE E. PARKS & RECREATION FUND

Culture and Recreation	\$ 4,518,025
Transfers Out	7,000
TOTAL PARKS & RECREATION FUND	\$ 4,525,025

SCHEDULE F. SOLID WASTE MANAGEMENT FUND

Public Works	\$ 2,598,800
TOTAL SOLID WASTE MANAGEMENT FUND	\$ 2,598,800

SCHEDULE G. PRIME TIME SENIORS FUND

Culture and Recreation	\$ 421,640
TOTAL PRIME TIME SENIORS FUND	\$ 421,640

SCHEDULE H. DRUG FORFEITURE FUND

Replenish Fund Equity	\$ 20
TOTAL DRUG FORFEITURE FUND	\$ 20

SCHEDULE I. LIBRARY FUND

Culture and Recreation	\$ 2,731,435
TOTAL LIBRARY FUND	\$ 2,731,435

SCHEDULE J. PUBLIC ART FUND

Culture and Recreation	\$ 81,000
TOTAL PUBLIC ART FUND	\$ 81,000

SCHEDULE K. ART FESTIVAL FUND

Culture and Recreation	\$ 176,620
TOTAL ART FESTIVAL FUND	\$ 176,620

SCHEDULE L. DEBT SERVICE FUND

Debt Service	\$ 383,660
TOTAL DEBT SERVICE FUND	\$ 383,660

SCHEDULE M. CAPITAL IMPROVEMENT FUND

General Government	\$ 220,500
Debt Service	478,400
TOTAL CAPITAL IMPROVEMENT FUND	\$ 698,900

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Culture & Recreation	\$ 1,171,760
TOTAL PARKS CAPITAL IMPROVEMENT FUND	\$ 1,171,760

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Parking System	\$ 2,452,755
Debt Service	940,300
Transfers Out	857,850
Replenish Fund Equity	183,665
TOTAL AUTOMOBILE PARKING SYSTEM FUND	\$ 4,434,570

SCHEDULE P. BUILDING AUTHORITY FUND

Parking System	\$ 6,915
Debt Service	898,330
TOTAL BUILDING AUTHORITY FUND	\$ 905,245

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Public Works	\$ 44,218,475
Debt Service	4,364,775
TOTAL SEWAGE DISPOSAL SYSTEM FUND	\$ 48,583,250

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Public Works	\$ 6,696,815
Debt Service	135,395
TOTAL WATER SUPPLY SYSTEM FUND	\$ 6,832,210

SCHEDULE S. COMPUTER SERVICES FUND

General Government	\$ 1,398,085
Replenish Fund Equity	156,275
TOTAL COMPUTER SERVICES FUND	\$ 1,554,360

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

General Government	\$ 4,016,505
Debt Service	571,060
Replenish Fund Equity	360,000
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	\$ 4,947,565

SCHEDULE U. INSURANCE & BENEFITS FUND

General Government	\$ 6,627,660
Replenish Fund Equity	490,230
TOTAL INSURANCE & BENEFITS FUND	\$ 7,117,890

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 1,265,835
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	\$ 1,265,835

SCHEDULE W. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Community and Economic Development	\$ 1,019,140
Debt Service	392,170
Transfers Out	487,360
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 1,898,670

SCHEDULE X. DOWNTOWN MANAGEMENT AUTHORITY FUND

Community and Economic Development	\$ 51,975
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	\$ 51,975

SCHEDULE Y. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Community and Economic Development	\$ 314,135
Transfer Out	500
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	\$ 314,635

SECTION 2. It is estimated that the following revenues will be available during the fiscal year beginning on July 1, 2019 and ending June 30, 2020, to meet the foregoing appropriations, according to the following schedule:

SCHEDULE A. GENERAL FUND

Property Taxes	\$ 13,124,905
Intergovernmental Revenue	9,089,200
Fines & Forfeitures	2,026,500
Licenses & Permits	2,165,800
Charges for Services	3,434,425
Rental Income	580,450
Franchise Fees	1,770,000
Other Miscellaneous Revenue	4,455
Interest Income	191,000
Other Financing Sources:	
Transfer In From Other Funds	5,812,000
Reappropriated Fund Equity	14,000
TOTAL GENERAL FUND	\$ 38,212,735

SCHEDULE B. INCOME TAX FUND

Income Taxes	\$ 9,000,000
TOTAL INCOME TAX FUND	\$ 9,000,000

SCHEDULE C. MAJOR STREET FUND

Intergovernmental Revenue	\$ 3,726,430
Charges for Services	14,650
Interest Income	10,600
Other Financing Sources – Reappropriated Fund Equity	319,635
TOTAL MAJOR STREET FUND	\$ 4,071,315

SCHEDULE D. LOCAL STREET FUND

Intergovernmental Revenue	\$ 1,076,850
Charges for Services	10,400
Interest Income	15,000
Other Financing Sources:	
Transfer In From Other Funds	1,257,680
Reappropriated Fund Equity	387,085
TOTAL LOCAL STREET FUND	\$ 2,747,015

SCHEDULE E. PARKS & RECREATION FUND

Intergovernmental Revenue	\$ 24,000
Charges for Services	1,790,750
Rental Income	415,835
Community Support	179,200
Interest Income	1,500
Other Financing Sources:	
Transfer In From Other Funds	2,105,040
Reappropriated Fund Equity	8,700
TOTAL PARKS & RECREATION FUND	\$ 4,525,025

SCHEDULE F. SOLID WASTE MANAGEMENT FUND

Property Taxes	\$ 1,860,000
Intergovernmental Revenue	198,500
Charges for Services	302,270
Community Support	5,000
Interest Income	10,000
Other Financing Sources – Reappropriated Fund Equity	223,030
TOTAL SOLID WASTE MANAGEMENT FUND	\$ 2,598,800

SCHEDULE G. PRIME TIME SENIORS FUND

Charges for Services	\$ 106,500
Rental Income	340
Community Support	162,480
Interest Income	1,000
Other Financing Sources:	
Transfer In From Other Funds	150,300
Reappropriated Fund Equity	1,020
TOTAL PRIME TIME SENIORS FUND	\$ 421,640

SCHEDULE H. DRUG FORFEITURE FUND

Interest Income	\$ 20
TOTAL DRUG FORFEITURE FUND	\$ 20

SCHEDULE I. LIBRARY FUND

Property Taxes	\$ 2,033,000
Intergovernmental Revenue	141,500
Fines & Forfeitures	25,000
Charges for Services	21,400
Rental Income	2,800
Community Support	308,050
Other Miscellaneous Revenue	2,200
Interest Income	20,000
Other Financing Sources – Reappropriated Fund Equity	177,485
TOTAL LIBRARY FUND	\$ 2,731,435

SCHEDULE J. PUBLIC ART FUND

Community Support	\$ 25,000
Interest Income	1,000
Other Financing Sources:	
Transfer In From Other Funds	23,575
Reappropriated Fund Equity	31,425
TOTAL PUBLIC ART FUND	\$ 81,000

SCHEDULE K. ART FESTIVAL FUND

Intergovernmental Revenue	\$ 35,500
Charges for Services	9,250
Rental Income	59,000
Community Support	52,270
Other Miscellaneous Revenue	10,600
Other Financing Sources – Transfer In From Other Funds	10,000
TOTAL ART FESTIVAL FUND	\$ 176,620

SCHEDULE L. DEBT SERVICE FUND

Interest Income	\$ 80
Other Financing Sources – Transfer In From Other Funds	383,580
TOTAL DEBT SERVICE FUND	\$ 383,660

SCHEDULE M. CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 412,140
Other Financing Sources – Transfer In From Other Funds	286,760
TOTAL CAPITAL IMPROVEMENT FUND	\$ 698,900

SCHEDULE N. PARKS CAPITAL IMPROVEMENT FUND

Intergovernmental Revenue	\$ 757,610
Community Support	35,150
Interest Income	1,000
Other Financing Sources – Reappropriated Fund Equity	378,000
TOTAL PARKS CAPITAL IMPROVEMENT FUND	\$ 1,171,760

SCHEDULE O. AUTOMOBILE PARKING SYSTEM FUND

Intergovernmental Revenue	\$ 145,300
Charges for Services	4,063,050
Rental Income	16,540
Other Miscellaneous Revenue	20,000
Interest Income	30,000
Other Financing Sources – Contributions In From Other Funds	159,680
TOTAL AUTOMOBILE PARKING SYSTEM FUND	\$ 4,434,570

SCHEDULE P. BUILDING AUTHORITY FUND

Rental Income	\$ 43,395
Interest Income	4,000
Other Financing Sources – Transfer In From Other Funds	857,850
TOTAL BUILDING AUTHORITY FUND	\$ 905,245

SCHEDULE Q. SEWAGE DISPOSAL SYSTEM FUND

Intergovernmental Revenue	\$ 2,608,605
Charges for Services	13,342,430
Rental Income	10,385
Interest Income	51,000
Other Financing Sources – Debt Proceeds	32,570,830
TOTAL SEWAGE DISPOSAL SYSTEM FUND	\$ 48,583,250

SCHEDULE R. WATER SUPPLY SYSTEM FUND

Charges for Services	\$ 6,147,200
Interest Income	26,000
Other Financing Sources – Reappropriated Equity	659,010
TOTAL WATER SUPPLY SYSTEM FUND	\$ 6,832,210

SCHEDULE S. COMPUTER SERVICES FUND

Rental Income	\$ 1,461,010
Interest Income	6,000
Other Financing Sources – Reappropriated Equity	87,350
TOTAL COMPUTER SERVICES FUND	\$ 1,554,360

SCHEDULE T. GARAGE & PUBLIC WORKS SERVICE POOL FUND

Charges for Services	\$ 147,285
Rental Income	4,432,170
Interest Income	23,885
Other Financing Sources:	
Sale of Assets	71,200
Transfer In From Other Funds	250,000
Reappropriated Equity	23,025
TOTAL GARAGE & PUBLIC WORKS SERVICE POOL FUND	\$ 4,947,565

SCHEDULE U. INSURANCE & BENEFITS FUND

Charges for Services	\$ 7,087,890
Interest Income	30,000
TOTAL INSURANCE & BENEFITS FUND	\$ 7,117,890

SCHEDULE V. BROWNFIELD REDEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 1,265,835
TOTAL BROWNFIELD REDEVELOPMENT AUTHORITY FUND	\$ 1,265,835

SCHEDULE W. DOWNTOWN DEVELOPMENT AUTHORITY FUND

Property Taxes	\$ 1,301,530
Rental Income	359,000
Other Miscellaneous Revenue	20
Interest Income	9,030
Other Financing Sources – Reappropriated Fund Equity	229,090
TOTAL DOWNTOWN DEVELOPMENT AUTHORITY FUND	\$ 1,898,670

SCHEDULE X. DOWNTOWN MANAGEMENT AUTHORITY FUND

Special Assessments	\$ 40,325
Charges for Services	2,000
Community Support	4,500
Other Miscellaneous Revenue	5,000
Interest Income	150
TOTAL DOWNTOWN MANAGEMENT AUTHORITY FUND	\$ 51,975

SCHEDULE Y. LOCAL DEVELOPMENT FINANCING AUTHORITY FUND

Property Taxes	\$ 314,635
TOTAL LOCAL DEVELOPMENT FINANCING AUTHORITY FUND	\$ 314,635

SECTION 3. There are hereby levied 16.3552 mills of tax on each \$1,000 of taxable value for the purpose of raising property taxes as set forth in the foregoing estimates of revenue. The estimates of the valuation of property are \$1,093,655,454. The estimated rate of collection is 100 percent. The millage rate is comprised of 1.8250 solid waste millage and 12.5362 operating mills; along with 1.9940 mills for the Library pursuant to section 1 of 1877 PA164.

SECTION 4. There is hereby levied 1.7007 mills of tax on each \$1,000 of taxable value on the real and tangible personal property not exempt by law on all properties located within the Downtown Development Authority District for the purpose of financing the operations of the Downtown Development Authority.

SECTION 5. Pursuant to the provisions of MCL211.44(3), the City Treasurer is hereby authorized to add a 1% property tax administration fee to all taxes collected by the City. The City Treasurer is hereby authorized to and shall impose an additional 3% collection fee established by Section 11.18 of the East Lansing City Charter for any July taxes paid after August 31 and the City Treasurer is further authorized to and shall impose a late penalty charge of 3% as established by MCL211.44(3), for any December taxes paid after February 14.

The City Treasurer is also authorized to waive the 3% collection fee and the 3% late penalty charge for the homestead property of certain senior citizens, paraplegics, quadriplegics, veterans, servicemen or women, widows, totally and permanently disabled persons, or blind persons who meet the eligibility requirements of MCL211.44(3) and who file a claim for credit for the homestead property with the City Treasurer if that person has not received a credit before February 15.

SECTION 6. For the purpose of prudent and efficient financial management, the City Manager or designee may reallocate appropriations within all funds within certain limitations. For the General Fund, Debt Service, and Special Revenue Funds, the City Manager may reallocate within the subtotals outlined in Section 1 above. If appropriations between subtotals are necessary, or an increase in the total appropriation of a fund is necessary, then Council action will be required. The City Manager or designee may increase appropriations for Enterprise and Internal Service Funds individually, if and only if, actual revenues will clearly exceed estimated revenues for a given fund. The City Council is to be notified of all appropriation increases and strictly reserves the right to appropriate fund balance or net position. Prior to fiscal year end, for those accounts which can be foreseen, the City Manager shall apprise City Council and seek authorization for any final appropriation adjustments necessary because the appropriations are in excess of these limits.

SECTION 7. FY2020 Free Parking and Parking Promotions - The Parking Administrator is authorized to offer free or promotional parking for the following dates:

Free Parking Holidays

New Year's Eve Day, December 31	Labor Day, September 2
New Year's Day, January 1	Thanksgiving Day, November 28
Memorial Day, May 27	Christmas Eve Day, December 24
Independence Day, July 4	Christmas Day, December 25

Additional Parking Promotions

Shop & Dine Downtown East Lansing: date of event in August 2019, 3 hour parking voucher provided to persons who purchase tickets to event

Sidewalk Sales: September 19-22, free parking voucher provided to registered business from 11 a.m.-10 p.m. in gated lots (NOTE: Off weekend for MSU Football)

Great Pumpkin Walk: Oct. 30, Free Exit 5 p.m.-9 p.m.

Green Friday: December 6, free parking voucher provided to registered businesses from 11 a.m.-10 p.m. in gated lots

Winter Glow: December 7, free exit 2 p.m.-7 p.m.

Girls Night Out: date of event in December 2019, free parking voucher provided to registered businesses from 11 a.m.-10 p.m. in gated lots

Holiday Guide: printed in December 2019, 2-3 hour parking voucher placed in Guide

St. Patrick's Day: March 17, free overnight parking until Noon in lots 4,7,8, and 15

SECTION 8. FY2020 Fee Schedule Per Budget - Fees are subject to change if there is a necessity during the year for the City to purchase additional items at adjusted costs. Annually, on April 1, the City Manager will certify all unpaid charges for such services furnished to any premise which on March 31 preceding have remained unpaid for a period of six months to the city assessor who shall place the same on the next roll of the City. Such charges so assessed shall be collected in the same manner as general city taxes.

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

GENERAL FUND

Business Licenses and Permits Fee Schedule (City Clerk)

AMUSEMENT AND VIDEO ARCADE

<i>Maximum Permitted Occupancy</i>	Annual Fee
0 to 50	\$100.00
51 to 75	\$200.00
76 to 125	\$300.00
126 to 150	\$400.00
151 to 200	\$5.00 per licensed occupant
201 to 300	\$6.50 per licensed occupant
Over 300	\$8.00 per licensed occupant

Additional late hours fee for hours 10:00 p.m. to 2:00 a.m.

BACKYARD CHICKENS (section 4-4) *Up to four (4) chickens*

Five (5) year permit	\$21.00
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BUS (See MOTOR BUS)

DANCEHALL

Annual fee	\$100.00
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Restaurants which hold a current entertainment license as required by section 8-251 shall be exempt from the annual fee.

DOMESTIC PARTNER CERTIFICATE

Resident Fee	\$20.00
Non-Resident Fee	\$30.00
Certified Copy Replacement	\$5.00

ELECTRIC SKATEBOARD (SCOOTER)

Annual fee	\$2,500.00
Plus per ride fee	\$.10 per ride

ENTERTAINMENT:

The annual entertainment license fee shall be an amount determined according to the following schedule:

Maximum Permitted Indoor Occupancy

0 to 150	\$50.00
Over 150	An amount equal to the annual restaurant license fee

Additional late hour fee between 12:00 a.m. and 8:00 a.m.

50% of annual restaurant license fee

New establishments, except those that have or obtain a liquor license shall be exempt from payment of license fees during the first two years of operation

JUNK DEALERS (section 30-31)

\$50.00

MEDICAL MARIHUANA CAREGIVER

Initial Application Fee	\$275.00
Renewal Application Fee	\$525.00
Replacement/Updated Certificate	\$10.00

MOTOR BUS (section 8-471)

Each Bus - Annual Fee	\$5.00
Each Company - Annual Fee	\$100.00

(Except a regional motor bus company operated by a public authority of which the city is a member shall be exempt from payment of all annual fees.)

NEWSPAPER VENDING MACHINE

Annual Fee	\$11.00
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PEDDLER, SOLICITOR OR TRANSIENT MERCHANT (section 8-131)

On Foot:

Per Day	\$6.00
Per Month	\$21.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

Per Year	\$51.00
With Vehicle:	
Annual Fee	\$62.50
Plus Per Person Annual Fee	\$6.25
PRECIOUS METAL/GEM DEALERS (section 30-31)	
Annual Fee	\$50.00
RESTAURANT	
Annual fee – Zone 1: Central Business District	
<i>Maximum Permitted Indoor Occupancy</i>	
0 to 50	\$100.00
51 to 75	\$200.00
76 to 125	\$300.00
126 to 150	\$400.00
<i>Maximum Permitted Indoor Occupancy</i>	
151 to 200	\$5.00 per licensed occupant
201 to 300	\$6.50 per licensed occupant
Over 300	\$8.00 per licensed occupant
Annual fee – Zone 2: All areas of the city not included in zone 1	50% of annual fee for zone 1 establishments
Application fee for initial restaurant license	\$80.00
Transfers of restaurant ownership	\$275.00
<i>New establishments, except those that have or obtain a liquor license, shall be exempt from payment of license fees during the first two years of operation.</i>	
<i>Hotel and motel guestrooms shall not be considered in determining the maximum permitted indoor occupancy of a restaurant.</i>	
RUBBISH COLLECTOR (section 36-88)	
Annual Fee	\$20.00
SECOND HAND GOODS (section 30-31)	\$51.00
TAKE-OUT STORES	
Annual Fee:	
Zone1: Central business district	\$400.00
Zone2: All areas of the city not included in zone 1	\$200.00
TOBACCO RETAILER (section 26-436)	
3-Year Term	
Per Vending Machine	\$51.00
Other Retailer Per Location	\$118.00
USED AUTOMOBILES (section 30-61)	
Initial License	\$150.00
Annual Renewal	\$100.00
Plus for each site over 1 - Annual Fee	\$50.00
WRECKERS (section 8-501)	
Initial License	\$51.00
Annual Renewal	\$26.00
Each Wrecker Annual Fee	\$5.00
Other	
City of East Lansing copy charge	\$2.00 for the first page; \$.10 each additional page thereafter
Assessing	
BS&A Data Base List	\$1,200.00
City Clerk	
Certified Documents (FOIA & non-FOIA requests)	\$11.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.**Per FY2020 Budget**

Notary Services (per page) (<i>FOIA & non-FOIA requests</i>)	\$6.00
Voter Information Requests:	
Set-up fee/ Formatting	\$10.00
Paper per page	\$2.00/1st page; \$.10 each add'l page
Labels per page	\$0.50
Email	\$2.00
Compact Disc	\$5.00
Parks and Recreation	
Parks, Recreation, Open Space and Greenways Plan	\$15.00
Treasury	
Complete Tax Roll (per season)	\$600.00
Returned Payment Fee – (the remitter is charged this fee)	\$35.00
Residential Parking Permits	
Replacement of lost/stolen permit	\$5.00/each
Temporary permits for home business (undated; up to 60/month)	\$.50/each
Police	
Labor costs directly associated with necessary searching for, locating & examining the records:	
Per Hour	\$27.60
Per 15 Minutes (all partial increments rounded down)	\$6.90
Labor costs for review & separation and deletion of exempt & nonexempt material:	
Per Hour	\$59.93
Per 15 Minutes (all partial increments rounded down)	\$14.98
Cost of non-paper media:	
DVD-R	\$.18/each
USB Drive	\$4.00/each
Cost of paper copies:	\$.05/copy
Notary Service	\$5.00
<i>Security Clearance will be figured using the above fee schedule.</i>	
Impound Lot Fee	\$25.00/vehicle/day
Preliminary Breath Test (PBT)	\$8.00
Fingerprint Card	\$8.00/card
Fire	
Medical Transport Ambulance Fee	
ALS Non-Emergent (per run)	\$825.00
Plus Mileage (per loaded mile)	\$16.50
Plus Oxygen (if necessary)	\$50.00
ALS Emergent (per run)	\$750.00
Plus Mileage (per loaded mile)	\$16.50
Plus Oxygen (if necessary)	\$50.00
ALS-2 (per run)	\$1,150.00
Plus Mileage (per loaded mile)	\$16.50
Plus Oxygen (if necessary)	\$50.00
Hazardous Materials Cost Recovery Fees	
Fire Department Engine or Ladder Truck (per hour)	\$250.00
Fire Tender, Ambulance, Brush Engine or ATV (per hour)	\$125.00
Fire Hazmat or Rescue Unit (per hour)	\$400.00
Mileage Car or Command (per mile)	\$0.68
Mileage Pick-up (per mile)	\$0.90

SECTION 8. FY2020 Fee Schedule Per Budget cont.**Per FY2020 Budget**

Personnel Costs	Employee Rate + Benefits
Consumables billed at replacement costs for peat sorb	Minimum of \$2.00 per/lb

**OCCUPATION OF STREETS, ALLEYS & RIGHT-OF-WAYS
PERMIT FEES & DEPOSITS****Drive Approach and/or Sidewalk Within Public ROW:**

Residential Permit (Includes Inspection)	\$142.00
Commercial Permit (Includes Inspection)	\$180.00
Additional Cost to Review Traffic Control Plan if Required	\$91.00

Water, Sanitary Sewer, or Storm Sewer Lead Installation/Repair/Replacement:

Permit- Installation/Repair/Replacement Water and Sewer Services	\$95.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Within Public Right-of-Way (2 hours)	\$156.00
Inspection- Installation/Repair/Replacement Water and Sewer Services Located Outside Public Right-of-Way	\$78.00
Additional Cost to Review Traffic Control Plan if Required	\$91.00
Additional Inspection Cost (normal business hours)	\$78.00/hr
Additional Inspection Cost (outside normal business hours)	\$110.00/hr
Pavement Deposit	\$16.00/sft
Pavement Revisit Fee	\$2.34/sft

Utility Company Installation/Repair/Replacement within Public Right-of-Way:

Permit- Installation/Repair/Replacement Private Utility	\$127.00
Inspection- Installation/Repair/Replacement of Private Utility Within Public Right-of-Way (2 hours)	\$156.00
Additional Cost to Review Traffic Control Plan if Required	\$91.00
Additional Inspection Cost	\$78.00/hr
Additional Inspection Cost (outside normal business hours)	\$110.00/hr
Pavement Deposit	\$16.00/sft
Pavement Revisit Fee	\$2.34/sft

Use or Obstruction in ROW: (Including Street & Lane Closures): ⁽¹⁾**Local Street (Permit & Inspection)**

First 3 Days	\$211.00
Additional Days	\$39.00/day
Extension of Original Permit	\$64.00 plus \$39.00/day

Major Street (Permit & Inspection)

First 3 Days	\$286.00
Additional Days	\$47.00/day
Extension of Original Permit	\$95.00 plus \$47.00/day

⁽¹⁾ -A deposit may be required if deemed necessary by Director of Public Works and Environmental Services. The amount will be determined based on the scope of work.

Annual Public Utility Tree Trimming Permit	\$270.00/year
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Oversize/Overweight Loads:

Annual Cab Card	\$181.00/Unit
Individual Permits	\$95.00/Unit

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

Traffic Impact Study:

Administrative Review	\$306.00
Third Party Review	Direct Costs Plus 5%

Wetlands Delineation and Permit:

Administrative Review	\$1,252.00
Third Party Review	Direct Costs Plus 5%

Special Permits:

Engineering Administrator	\$97.00/hr
Assistant Engineering Administrator	\$87.00/hr
Senior Design Engineer	\$77.00/hr
Design Engineer	\$70.00/hr
Engineering Technician	\$64.00/hr

Road Closures for Parades/Block Parties/etc.:

(Must be approved by City Council)	No Charge
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Tree Removal and Land Clearing Activities

No Charge

Permit Compliance Violation Notice

\$220.00/notice

Permit Compliance Cease and Desist/Per Notice

\$450.00/notice

Review of Plans Requiring MDEQ Sewer or Water Permits

\$1,500.00

Penalty for Starting Work Without a Permit

Permit Fee Is Doubled

**GRADING & SOIL EROSION & SEDIMENTATION CONTROL
PERMIT FEES & DEPOSIT/BONDS**

Post Construction Storm Water

Review and Permit	\$1,500.00
Performance Bond	

Cost based on the total estimated construction cost of the approved components of the stormwater management system

Single Family & Duplex Residences:

First Acre	\$530.00
Each Additional Acre	\$110.00/acre
Duration of Original Permit	12 Months
Renewal of Permit	50% of Original Permit
Duration of Renewal Permit	3 Months
Bond Amount	\$500.00
Issuance of Notice of Violation	\$275.00/violation
Issuance of Cease & Desist Order	\$603.00/order

Penalty for Starting Work Without a Permit

Permit Fee Is Doubled

Non-Single Family & Duplex Residential Properties:

First Acre	\$1,130.00
Additional Acres Up to 10.0 Acres	\$171.00/acre

SECTION 8. FY2020 Fee Schedule Per Budget cont.**Per FY2020 Budget**

Each Additional Acre Over 10.0 Acres	\$125.00/acre
Duration of Original Permit	12 Months
Renewal of Permit	50% of Original Permit
Duration of Renewal Permit	6 Months
Bond Amount	\$2,000.00 for first 2 acres or fraction thereof plus \$750/acre thereafter
Issuance of Notice of Violation	\$275.00/violation
Issuance of Cease & Desist Order	\$730.00/order

- *Permit fees include all routine inspections by Engineering Staff.*
- *All fees based on acreage will be rounded upward to the nearest whole acre.*

Penalty for Starting Work Without a Permit

Permit Fee Is Doubled

HANG BANNER AT PATRIARCHE PARK & MICHIGAN AVENUE

\$35.00

PATRIARCHE PARK RENTAL (new rates effective January 1st)

Open Area - 1/2 day (per table)	\$5.00
Pavilion - 1/2 day (per section, 6 tables)	\$50.00
Open Area - All Day (per table)	\$6.00
Pavilion - All Day (per section, 6 tables)	\$70.00
Entire Park - EL Based Business	Discontinued fee - special approval
Entire Park - Outside EL Based Business	Discontinued fee - special approval

- *Open Area - 5 areas available, 1-20 tables can be placed for a reservation*
- *Pavilion - 4 sections available, 6 tables included in each section*
- *Entire Park - includes pavilion, open areas (with no limit on tables), ball fields, and tennis courts*

HOUSING LICENSING AND INSPECTION FEE SCHEDULE**INSPECTION FEES ⁽²⁾**

Class I Annual	\$165.00
Class II Annual	\$165.00
Class III Annual	\$165.00
Class IV Annual	\$165.00
Class V Annual	\$3.85 ⁽³⁾
Class VI Annual	\$325.00
Class I Reinspection	\$82.00
Class II Reinspection	\$82.00
Class III Reinspection	\$82.00
Class IV Reinspection	\$82.00
Class V Reinspection	\$0.95 ⁽³⁾
Class VI Reinspection	\$91.00
Class I No Show	\$82.00
Class II No Show	\$82.00
Class III No Show	\$82.00
Class IV No Show	\$82.00
Class V No Show	\$145.00
Class VI No Show	\$100.00
Class I Complaint	\$165.00
Class II Complaint	\$165.00
Class III Complaint	\$165.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

Class IV Complaint	\$165.00
Class V Complaint	\$165.00
Class VI Complaint	\$165.00
<i>(2) Per inspection except as noted</i>	
<i>(3) Charge per licensed occupant with a minimum fee of \$165 for an annual inspection and \$82 for a reinspection</i>	<i>(3) \$165/\$82</i>

LICENSE FEES

License Renewal Fee	\$240.00
Initial Rental License Fee	\$1,550.00
New Owner Review	\$250.00
Late Application Fee	\$25.00
All Trades Fee (includes 1 reinspection)	\$100 plus \$300 per inspector
All Trades Inspection ⁽⁴⁾	\$65.00
<i>(4) For each trade inspector who must reinspect; for 2nd or more reinspections</i>	

LICENSED RENTAL PROPERTIES LIST \$15.00

BUILDING FEES

Application/Zoning Review/Base Fee (non-refundable) for all building permits	\$50.00
Building permit fees based on work not involving a square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$50.00
plus for each inspection	\$60.00
Building permit fees based on square foot computation:	
Application/Base Fee (non-refundable) as listed above	\$50.00
plus the fees as figured in the below chart	

BUILDING PERMIT FEE CHART

\$1.00 to \$2,000 total valuation	\$70.00
\$2,001 to \$25,000 total valuation	\$70 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof
\$25,001 to \$50,000 total valuation	\$392 for the first \$25,000 plus \$12 for each additional \$1,000 or fraction thereof
\$50,001 to \$100,000 total valuation	\$692 for the first \$50,000 plus \$10 for each additional \$1,000 or fraction thereof
\$100,001 to \$500,000 total valuation	\$1,192 for the first \$100,000 plus \$9 for each additional \$1,000 or fraction thereof
\$500,001 to \$1,000,000 total valuation	\$4,792 for the first \$500,000 plus \$7.75 for each additional \$1,000 or fraction thereof
\$1,000,001 to \$5,000,000 total valuation	\$8,667 for the first \$1,000,000 plus \$5.75 for each additional \$1,000 or fraction thereof
\$5,000,001 and up	\$31,667 for the first \$5,000,000 plus \$3.50 for each additional \$1,000 or fraction thereof

PLAN REVIEW FEES

Building Valuation \$0 - \$50,000	No Charge
Building Valuation over \$50,000	5% of building permit fee
EMP - when applicable	2% of building permit fee

ROOFS

Residential	\$170.00
Commercial	value of construction

SECTION 8. FY2020 Fee Schedule Per Budget cont.**Per FY2020 Budget****DEMOLITION PERMIT FEES (Also require an application fee)**

Single-family or two-family dwelling	\$100.00
Private garage	\$68.00
Multi-family dwellings, commercial buildings	\$220.00

REINSPECTION FEE \$60.00

APPEAL APPLICATION FILING FEE \$150.00

COMMUNICATIONS AND LOW VOLTAGE WIRING REINSPECTION \$60.00

MOVING PERMIT FEES (Also require an application fee):

Mobile home with foundation	\$150.00
Mobile home to an existing foundation	\$125.00
All buildings and structures less than five hundred (500) square feet in area and less than seventeen (17) feet high when loaded	\$155.00
All buildings over five hundred (500) square feet in area or seventeen (17) feet high	\$310.00

INVESTIGATION INSPECTION FEE \$80.00

LICENSE REGISTRATION FEE \$15.00

INSPECTION FOR WHICH NO FEE IS INDICATED \$75.00/hr

INSPECTION FEE OUTSIDE OF NORMAL BUSINESS HOURS \$115.00/hr, Minimum \$115.00

PERMIT FEE SCHEDULE--MECHANICAL**MECHANICAL FEES**

Plan review fee (when required)	2% of permit fee
Application/Base Fee (non-refundable)	\$50.00
Contractor registration fee	\$15.00

UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)**FURNACES**

Furnace and attached ducts (including chimney liner if required)	\$30.00
Add Roof Top Units	\$40.00

HEATERS AND VENT/DUCT INSTALLATION

Each suspended, recessed wall or floor-mounted unit heater	\$30.00
Each single appliance vent/duct not included in an appliance permit	\$15.00
Relocate or replace existing water heater (base fee only)	\$15.00
Repair, alteration, or addition to each heating appliance, refrigeration unit, cooling unit, absorption unit, or system, including controls	\$30.00

BOILERS AND REFRIGERATION UNITS

Add Air Conditioning (includes split systems)	\$30.00
Add Boiler Residential	\$50.00
Add Boiler Commercial (includes gas piping, venting and combustion air)	\$70.00
Add Commercial Refrigeration (self contained and split systems)	\$50.00
Add Hydronic Piping	\$25.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.**Per FY2020 Budget****AIR-HANDLERS AND ATTACHED DUCTWORK**

Each air-handling unit through 10,000 CFM	\$35.00
Each air-handling unit over 10,000 CFM	\$55.00
Each evaporative cooler other than portable type	\$20.00

VENTILATION, EXHAUST FANS AND HOOD SYSTEMS

Each ventilation fan connected to a single duct	\$15.00
Ventilation system not under heating or air conditioning system permit	\$20.00
Each commercial type hood which is served by mechanical exhaust	\$65.00

GAS PIPING

Each gas piping system installed, one to five outlets	\$20.00
Six or more outlets, per outlet	\$7.00

OTHER APPLIANCES OR EQUIPMENT

Add Heat Pumps/Geo Thermal and Complete Residential	\$40.00
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OTHER INSPECTIONS AND FEES

Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$60.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$60.00
Final Inspection	\$60.00

PERMIT FEE SCHEDULE--ELECTRICAL**ELECTRICAL FEES**

Plan review fee (when required)	2% of permit fee
Application/Base Fee (non-refundable)	\$50.00
Contractor registration fee	\$15.00

UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)

Service through 200 amp	\$35.00
Over 200 amp to 600 amp	\$40.00
Over 600 amp to 800 amp	\$80.00
Over 800 amp – each amp	\$0.16

RECEPTACLE, SWITCH AND LIGHTING OUTLETS**CIRCUITS**

120v each	\$9.00
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LIGHTING FIXTURES AND SMOKE DETECTORS

Lighting Fixtures/Smoke Detectors Per 25 Units	\$17.00
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APPLIANCES AND HVAC RELATED

Appliances, Climate Control and Power Outlets 220v	
Dishwasher, Garbage Disposal, etc.	\$8.00
Ranges, Dryers, etc.	\$10.00
Furnace, Heat Pump, etc.	\$10.00
Electric Heating Units (Baseboard)	\$13.00

POWER APPARATUS

Up to and including 1 hp, kw or kvar, each	\$13.50
Over 1 to 10, each	\$20.50
Over 10 to 50, each	\$68.00
Over 50 to 100, each	\$136.00
Over 100	\$205.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.**Per FY2020 Budget**

BUSWAYS AND FEEDERS	
Busways and feeders, each 50 feet	\$27.00
SIGNS, OUTLINE LIGHTING, MARQUEE, EACH	
Signs, outline lighting, marquee, each	\$27.00
FIRE ALARM SYSTEMS	
1 to 20 devices and panel	\$105.00
Over 20 devices, each	\$9.00
SWIMMING POOLS, SPAS, HOT TUBS OR SIMILAR FIXTURES	
Swimming pools, spas, hot tubs, each	\$32.00
MISCELLANEOUS APPARATUS, CONDUITS AND CONDUCTORS	
Miscellaneous apparatus	\$13.50
OTHER INSPECTIONS AND FEES	
Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$60.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$60.00
Final Inspection	\$60.00

PERMIT FEE SCHEDULE – PLUMBING**PLUMBING FEES**

Plan review fee (when required)	2% of permit fee
Application/Base Fee (non-refundable)	\$50.00
Contractor registration fee	\$15.00

UNIT FEE INSPECTION (IN ADDITION TO APPLICATION/BASE FEE)**FIXTURES**

Each plumbing fixture or set of fixtures on one trap (includes water and drain connections, piping and backflow protection)	\$10.00
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SEWERS AND DRAINS

Each building sewer	\$60.00
Each back water valve installation	\$20.00
Rainwater systems - per drain (inside building)	\$15.00

WATER EQUIPMENT, APPLIANCES, AND DEVICES

Water heater and/or vent	\$15.00
Installation, alternation, or repair of water piping and/or water treatment equipment (each fixture)	\$10.00
Lawn sprinkler system or meter and backflow devices	\$20.00

BACKFLOW PROTECTIVE DEVICE OTHER THAN ATMOSPHERIC TYPE**VACUUM BREAKERS:**

2 inch in diameter and smaller	\$20.00
Over 2 inches in diameter	\$40.00

STACKS, VENTS, AND CONDUCTORS

3 stories or less	\$20.00
Over 3 stories (per story)	\$15.00
Repair or change of drainage or vent piping fixture	\$10.00

GAS PIPING

Gas piping system of 1 to 4 outlets	\$25.00
Gas piping system of 5 or more outlets	\$10.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

OTHER INSPECTIONS AND FEES

Inspections outside normal business hours, per hour (minimum of one hour)	\$115.00
Reinspection fee	\$60.00
Investigation fee	\$80.00
Appeal application filing fee	\$150.00
License registration fee	\$15.00
Additional Inspection	\$60.00
Final Inspection	\$60.00

PERMIT FEE SCHEDULE—SIGNS

SIGN CONSTRUCTION PERMIT FEES

Display Area (Square Feet)	
0-10	\$30.00
11-50	\$60.00
51-75	\$90.00
Over 75	\$150.00
Banner application processing fee	\$20.00

MODIFICATION OF EXISTING SIGN FEES

Display Area (Square Feet)	
0-10	\$15.00
11-50	\$30.00
51-75	\$45.00
Over 75	\$80.00

PERMIT FEE SCHEDULE—PAVING (section 50-815)

Reinspection Fee	\$60.00
	\$30.00

LAND DEVELOPMENT APPLICATION FEES

Rezoning	\$1,100 + \$100/acre
Site Plan or Special Use Permit	
Residential	\$1,100 + \$25/dwelling unit
Nonresidential	\$1,100 + \$25/1,000 sq. ft. GFA + \$250/drive thru service lane and/or gasoline pump island
Modification	\$1,100 + increment per new construction
Administrative Only	\$250.00
Medical Marihuana Facility	\$5,000.00
Parking Plan (B-3)	\$1,100 + \$25/ 1,000 sq. ft. GFA
Administrative Only	\$250.00
Combined applications (i.e., rezoning + SUP/site plan)	Larger fee +1/2 second fee
Zoning Variance	\$300.00
Subdivisions	
Tentative Preliminary	\$1,100 + \$25/lot
Final Preliminary	\$300.00
Final Plat	\$25.00/lot
Lot Split	\$525.00
Administrative Only	\$225.00
Certificate of Appropriateness (required public hearing by Historic District Comm.)	Fee rescinded December 6, 2006 ⁽⁵⁾
Zoning Compliance Letters	\$200.00/letter
Brownfield Plan Application/Review Fee	1% of request not to exceed \$25,000

⁽⁵⁾ Per City of East Lansing Resolution 2006-1 adopted February 7, 2006.

GFA = Gross Floor Area of Building

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

PARKS, RECREATION AND ARTS FUND

Resident Non-Resident

East Lansing Softball Complex and Patriarche Park Ball Field Fees**Youth Games (includes initial field preparation)**

East Lansing Baseball Club (per game)	\$20.00	N/A
Other Youth Leagues (per game)	\$20.00	\$35.00
East Lansing High School	Free	Free

Adult Games (includes initial field preparation)

City Sponsored Leagues (per game)	\$20.00	N/A
Other Leagues (per game)	N/A	\$35.00

Youth and Adult Tournaments (Includes initial field preparation)

Games (per game)	\$40.00	\$70.00
Games starting prior to 9a or later than 8p (per game)	\$40.00	\$90.00
Holiday Weekend (per game)	\$80.00	\$110.00
Holiday Weekend Games starting prior to 9a or later than 8p (per game)	\$80.00	\$130.00

Additional Services

Full Field Preparation (per field)	\$20.00	\$20.00
Partial Field Preparation (per field)	\$10.00	\$10.00
Partial Field Preparation After 4 Games (per field)	Free	Free
Lights (per field)	\$15.00	\$15.00
Scoreboards (per field)	\$10.00	\$10.00

Recreational Field Rental (No field preparation)

Game (per field) - 90 minutes	\$15.00	\$25.00
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East Lansing Soccer Complex Field Fees**Youth Games**

League Games (per game)	\$25.00	\$50.00
League Games in Stadium without Lights (per game)	\$25.00	\$70.00
League Games in Stadium with Lights (per game)	\$55.00	\$105.00
Tournament Games (per game)	\$48.00	\$60.00
Tournament Games in Stadium without Lights (per game)	\$75.00	\$95.00
Tournament Games in Stadium with Lights (per game)	\$95.00	\$115.00
Capital Area Classic Tournament (per game)	\$50.00	N/A
Summer High School Soccer League (team fee)	\$675.00	N/A

Adult Games

League Games (per game)	\$54.00	\$65.00
League Games in Stadium without Lights (per game)	\$54.00	\$75.00
League Games in Stadium with Lights (per game)	\$105.00	\$130.00
Ultimate Frisbee (per game)	\$50.00	\$55.00

Youth Training

Youth - 90 Minute Sessions (per field)	\$50.00	N/A
East Lansing Soccer Club - Season	\$5,000.00	N/A

Camps, Clinics and Tryouts

Youth - 60 Minute Sessions (per field)	\$50.00	\$75.00
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SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

	Resident	Non-Resident
NPSL Team		
Games without Admission Fees without Lights (per game)	\$75.00	N/A
Games without Admission Fees with Lights (per game)	\$130.00	N/A
Games with Admission Fees (per game)	\$600.00	N/A
Team Training - 2 hours (per field)	\$40.00	N/A
Pavilion Rental		
Rate Per Hour - Maximum 4 Hours	\$50.00	\$50.00
East Lansing Family Aquatic Center		
Daily Passes		
Daily Pass	\$7.00	\$11.00
Daily Pass - After 5:00p	\$5.00	\$9.00
Daily Pass - Senior	\$5.00	\$9.00
Daily Pass - Senior - After 5:00p	\$4.00	\$8.00
10 Visit Passes		
10 Visit Passes	\$45.00	\$75.00
Season Passes		
First Family Member	\$80.00	\$130.00
Additional Family Member	\$60.00	\$80.00
Group Rates		
All-day pass with 3.5 hours reserved shade picnic structure (per person, min. 12)	\$4.00	\$6.00
East Lansing Hannah Community Center Passes		
Daily Passes		
Child (3-10)	\$3.00	\$5.00
Youth (11-18)	\$4.00	\$6.00
Adult (19-59)	\$6.00	\$9.00
Senior (60+)	\$4.00	\$6.00
Adult Weekend - Friday through Sunday (19-59)	\$5.00	\$15.00
10 Visit Passes		
Child (3-10)	\$15.00	\$30.00
Youth (11-18)	\$25.00	\$40.00
Adult (19-59)	\$40.00	\$55.00
Senior (60+)	\$25.00	\$40.00
Six Month Passes		
Adult (19-58)	\$160.00	\$215.00
Annual Passes		
Child (3-10)	\$96.00	\$153.00
Youth (11-18)	\$153.00	\$211.00
Adult (19-59)	\$235.00	\$300.00
Senior (60+)	\$157.00	\$215.00
Family	\$370.00	\$451.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

	Resident	Non-Resident
Combo Passes		
Annual Pass at Hannah and Season Pass at Aquatic Center		
Child (3-10)	\$126.50	\$204.00
Youth (11-18)	\$184.00	\$262.00
Adult (19-59)	\$241.00	\$319.00
Senior (60+)	\$184.00	\$262.00
Family	\$490.00	\$694.00
East Lansing Hannah Community Center Space Rental		
Room Rental (Hourly Rates)		
East Gym	\$33.00	\$38.00
East Gym - Premium Time (November - April)	\$40.00	\$45.00
West Gym	\$24.00	\$29.00
West Gym - Premium Time (November - April)	\$31.00	\$36.00
Banquet Hall	\$65.00	\$70.00
Banquet Hall - Weekend Hours (Friday 6:00p through Sunday)	\$75.00	\$80.00
Banquet Hall - Special Event (5 hour block)	\$350.00	\$375.00
Recital Room	\$25.00	\$30.00
Executive Conference Room	\$45.00	\$50.00
Executive Conference Room - Weekend Hours (Fri. 6p - Sunday)	\$50.00	\$55.00
Dance Studio	\$25.00	\$30.00
Classroom 235/237	\$29.00	\$34.00
Classroom 144	\$24.00	\$29.00
Classroom 142	\$24.00	\$29.00
Executive Meeting Room	\$24.00	\$30.00
Auditorium (Without admission charge)	\$100.00	\$115.00
Auditorium (With Admission Fee)	\$100.00	\$115.00
Plus \$1 per person		
Auditorium - East Lansing Film Festival	\$58.00	N/A
Auditorium - Non-Profit Youth Organization Production Rate	\$2,000.00	\$2,000.00
Auditorium - Non-Profit Adult Organization Production Rate	\$2,000.00	\$2,000.00
Plus \$2 per person		
East Lansing Hannah Community Center Swim Lesson and Pool		
Rental Rates		
Programs		
5 Week Swim Lessons	\$35.00	\$40.00
6 Week Swim Lessons	\$42.00	\$47.00
8 Week Swim Lessons	\$54.00	\$59.00
Junior Lifeguard Class	\$70.00	\$75.00
Four (4) - Half Hour Private Swim Lessons	\$70.00	\$75.00
Four (4) - Half Hour Semi-Private Swim Lessons	\$55.00	\$60.00
Masters Swim (20 Hours)	\$73.00	\$78.00
Water Aerobics (16 Classes)	\$80.00	\$85.00
Swim Pool Rental (per hour)	\$60.00	\$65.00
East Lansing Farmer's Market		
Vendor Fee		
Annual	\$330.00	\$440.00
Weekly	\$30.00	\$40.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

	Resident	Non-Resident
Before & After School and Summer Kids Camp		
Before & After School Program		
Registration Fee	\$50.00	\$50.00
Before School - Non-Sibling	\$6.00	\$6.00
Before School - Sibling	\$5.00	\$5.00
After School - Non-Sibling	\$10.00	\$10.00
After School - Sibling	\$8.50	\$8.50
Half Day - Non-Sibling	\$25.00	\$25.00
Half Day - Sibling	\$22.00	\$22.00
Field Trip Fee	\$7.00	\$7.00
Winter & Spring Break Care - Full Day - Non-Sibling	\$38.00	\$38.00
Winter & Spring Break Care - Full Day - Sibling	\$33.00	\$33.00
Summer Kids Camp		
Registration Fee	\$30.00	\$30.00
Full Week - Non-Sibling	\$185.00	\$190.00
Full Week - Sibling	\$160.00	\$165.00
Full Day - Non-Sibling	\$38.00	\$39.00
Full Day - Sibling	\$33.00	\$34.00
Recreation and Arts Program Fees		
Ceramic Classes		
Adult Classes (6 weeks)	\$96.00	\$101.00
Youth Classes (5 Classes)	\$62.00	\$67.00
Ceramic Supply Fee (per session fee)	\$5.00	\$5.00
Open Lab Fee	\$10.00	\$15.00
Lab Only Fee (6 weeks)	\$60.00	\$65.00
Art Classes		
Adult		
Adult Painting (8 classes)	\$125.00	\$130.00
Adult Drawing Classes (8 classes)	\$125.00	\$130.00
Youth		
Youth Art Workshops (4 classes)	\$40.00	\$45.00
Youth Art Explorers (4 classes)	\$60.00	\$65.00
Dance Classes		
Youth		
Lil' Tykes Ballet (6 sessions)	\$45.00	\$50.00
Studio de Danse		
Dance Classes (monthly charge)		
45 Minute Classes	\$47.00	\$52.00
60 Minute Classes	\$49.00	\$54.00
75 Minute Classes	\$51.00	\$56.00
Recital	\$75.00	\$75.00
Registration	\$15.00	\$15.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

	Resident	Non-Resident
Enrichment & Special Events		
Babysitting	\$65.00	\$70.00
Specialty Camps (various)	\$100 - \$350	\$105 - \$355
Elementary Dances (per person)	\$14.00	\$15.00
Fitness Classes		
Adult		
Tai Chi (10 sessions)	\$46.00	\$51.00
Yoga Classes (6 sessions)	\$65.00	\$70.00
Group Fitness (6 sessions)	\$48 - \$94	\$53 - \$99
Youth Camps		
Summer Youth Sports Camps	\$40 - \$100	\$40 - \$100
Buddy Basketball Camp	\$40.00	\$45.00
Fencing (15 sessions)	\$150.00	\$155.00
All-of-Us Express Children's Theatre Fees		
Tickets		
Non-Musical Adult	\$10.00	\$10.00
Non-Musical Youth	\$7.00	\$7.00
Musical Adult (18 & up)	\$10.00	\$10.00
Musical Youth (6-17)	\$7.00	\$7.00
Musical Pre-school (2-5)	\$5.00	\$5.00
School Shows	\$5.00	\$5.00
Adult (Riverwalk)	\$12.00	\$12.00
Youth (Riverwalk)	\$10.00	\$10.00
School Shows (Riverwalk)	\$7.00	\$7.00
Young Playwrights Program	\$15.00	\$15.00
Season Ticket Pack	\$70.00	\$70.00
Academies & Workshops		
Weekly Summer Drama Camp - Member (1 week)	\$130.00	\$130.00
Weekly Summer Drama Camp - Non-Member (1 week)	\$155.00	\$155.00
Weekly Summer Drama Camp - Member (2 weeks)	\$250.00	\$250.00
Weekly Summer Drama Camp - Non-Member (2 weeks)	\$290.00	\$290.00
Audition Workshop Member	\$10.00	\$10.00
Audition Workshop Non-Member	\$15.00	\$15.00
Production Participation Fees		
Cast - Member (Non-Musical)	\$95.00	\$95.00
Cast - Non-Member (Non-Musical)	\$110.00	\$110.00
Crew - Member	\$95.00	\$95.00
Crew - Non-Member	\$110.00	\$110.00
Guild Journeyman - Member	\$75.00	\$75.00
Guild Journeyman - Non-Member	\$90.00	\$90.00
Guild Master - Member	\$55.00	\$55.00
Guild Master - Non-Member	\$70.00	\$70.00
Cast - Member (Musical)	\$110.00	\$110.00
Cast - Non-Member (Musical)	\$125.00	\$125.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

	Resident	Non-Resident
Miscellaneous Items		
DVD	\$20.00	\$20.00
DVD Musical	\$25.00	\$25.00
Best Wishes Ad	\$8.00	\$8.00
Show T-Shirt	\$18.00	\$18.00
Sports and Athletics		
Adult Softball		
Team Fee (18 game schedule)	\$575.00	\$575.00
Player Fee (18 game schedule)	\$20.00	\$25.00
Team Fee (14 game schedule)	\$475.00	\$475.00
Player Fee (14 game schedule)	\$15.00	\$20.00
Team Fee (12 game schedule)	\$450.00	\$450.00
Player Fee (12 game schedule)	\$15.00	\$20.00
Team Fee (10 game schedule)	\$385.00	\$385.00
Player Fee (10 game schedule)	\$15.00	\$20.00
Team Fee (10 game schedule - unofficiated)	\$250.00	\$250.00
Player Fee (10 game schedule - unofficiated)	\$15.00	\$20.00
Youth Recreation Leagues		
Baseball		
T-Ball League (per player)	\$65.00	\$70.00
Midget League (per player)	\$70.00	\$75.00
Midget League - Full Team (per player)	N/A	\$75.00
Little League (per player)	\$75.00	\$80.00
Little League - Full Team (per player)	N/A	\$75.00
Basketball		
Youth Basketball (per player)	\$70.00	\$75.00
Youth Basketball - Full Team (per player)	N/A	\$75.00
T-Shirts	\$15.00	\$15.00
Interscholastic Sports		
Basketball (12 games) (per player)	\$250.00	\$250.00
Basketball (10 games) (per player)	\$220.00	\$220.00
Cross Country (per player)	\$175.00	\$175.00
Track and Field (per player)	\$175.00	\$175.00
Volleyball (12 games) (per player)	\$250.00	\$250.00
Volleyball (10 games) (per player)	\$220.00	\$220.00
SOLID WASTE FUND		
Solid Waste Fees		
Bulk Refuse Tag (per tag)		\$20.00
Special Bulk Refuse (per tag) ⁽⁶⁾		\$43.50
⁽⁶⁾ -items with Freon refrigerant like freezers, air conditioners, refrigerators, etc.		
Yellow City Plastic Trash Bags (per roll of five)		\$9.75
Yardwaste		
Paper Yard Waste Bags (per bag)		\$2.00
Yard Waste Stickers (per sticker)		\$2.00
Easy Carts (trash)		
32 gallon trash cart		\$58.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

64 gallon trash cart	\$70.00
96 gallon cart	\$79.00
Replacing Recycling Carts ⁽⁷⁾	
32 gallon trash cart	\$45.00
64 gallon trash cart	\$50.00
96 gallon cart	\$55.00
<i>⁽⁷⁾ -Cost for lost, stolen, destroyed or additional carts after the initial distribution</i>	
Annual Service Fee (96 gallon trash cart)	\$94.50

PRIME TIME SENIORS' FUND

Member Non-Member

Memberships

Residents	\$25.00/year	
Non-Residents		\$35.00/year

On-Going Recreational Offerings

4 Ever Young Drumming (per 4 sessions)	\$20.00	\$25.00
Active Senior Exercise (drop-in/per session)	\$5.50	\$10.50
Adaptive Yoga (per 4 sessions)	\$20.00	\$25.00
Aqua Fitness (per session)	\$6.50	\$11.50
Hands, Feet and Balance (per 4 sessions)	\$20.00	\$25.00
Line Dancing (per 4 sessions)	\$20.00	\$25.00
Pickleball (per 4 sessions)	\$10.00	\$12.50
Stretch, Flex, and Balance (per 4 sessions)	\$20.50	\$25.50
Stretch, Flex, and Balance Adv. (per 4 sessions)	\$20.50	\$25.50
Tai Ji Yang Style 24 (per 4 sessions)	\$20.00	\$25.00
Walking Club (drop-in/per session)	\$2.00	\$2.00
Zumba (per 4 sessions)	\$24.50	\$29.50

Social Events

Annual Holiday Party	\$12.50	\$15.50
Open House Salad Luncheon	\$8.00	\$10.00
Thanksgiving Luncheon	\$12.00	\$15.00

On-Going Social Activities

Bridge Duplicate (per game)	\$3.00	\$4.00
Euchre (per hour)	\$2.00	\$3.00
Mah Jongg (per hour)	\$2.00	\$3.00
Scrabble (per hour)	\$2.00	\$3.00

Enrichment/Lifelong Learning

All About Uber	\$5.00	\$5.00
Bearing Loss Retreat	\$60.00	\$60.00
Beginning Birding (per 4 sessions)	\$25.00	\$30.00
Brain Games (per multiweek session)	\$30.00	\$35.00
Continuing Meditation (per 3 sessions)	\$45.00	\$50.00
Crime Time (per 4 sessions)	\$13.00	\$18.00
Current Events (per session)	\$2.00	\$3.00
Director's Cut (per session)	\$2.00	\$2.00
Fiction Book Discussion (per 6 sessions)	\$10.00	\$15.00
Intro to Italian (per 8 sessions)	\$80.00	\$85.00
Judge Judy: You Be The Judge (per 5 sessions)	\$40.00	\$45.00
Non-fiction Book Discussion (per session)	\$2.00	\$3.00
Read Aloud (per session)	\$2.00	\$3.00
Spanish Literature (per session)	\$2.00	\$3.00
Technology with Michelle (per session)	\$15.00	\$20.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

	Member	Non-Member
What To Do With All Of That Stuff? (per 2 sessions)	\$25.00	\$30.00
What's So Funny? (per session)	\$2.00	\$3.00
Your Funeral Box (per session)	\$10.00	\$15.00
The Arts		
Acting Improvisation Workshop (per 2 sessions)	\$40.00	\$45.00
Beginning Drawing (per 3 sessions)	\$45.00	\$50.00
Carving for Fun (per 3 sessions)	\$24.50	\$29.50
Chinese Brush Painting (per 4 sessions)	\$40.00	\$45.00
Copper Enameling (per 2 sessions)	\$30.00	\$35.00
Create Your Personal Tangled Mandala (per session)	\$50.00	\$55.00
Dichroic Cluster Necklaces (per 2 sessions)	\$40.00	\$45.00
Ladies Who Lunch: Mixed Media Workshop (per session)	\$50.00	\$55.00
Memoir Writing (per 8 sessions)	\$76.00	\$81.00
MSU Theater Script Class – MSU Department of Theatre (per 2 sessions)	\$40.00	\$45.00
No-Fire Tile Casting (per 5 sessions)	\$30.00	\$35.00
Painting Class (per 3 sessions a month)	\$55.00	\$60.00
Stained Glass Panels (per 4 sessions)	\$95.00	\$100.00
Studio Tuesday (per session)	\$3.00	\$4.00
Tangled Trinket Boxes (per session)	\$40.00	\$45.00
Textured Mold Casting (per 2 sessions)	\$20.00	\$20.00
Ukulele (per 10 sessions)	\$50.50	\$55.50
Services		
Coffee with State Rep. Singh	Free	N/A
Death Café (1 session/month)	\$2.00	\$2.00
Estate Planning with Ted Hughes (per session)	\$5.00	\$10.00
Foot Care Clinic	\$25.00	\$25.00
Helping Women Period Volunteer Opportunity	Room use fee of \$75 - sponsored	N/A
Medicare Open Enrollment	Free	N/A
Medicare Presentation	Free	N/A
Prime Time Social Outings (No cost to Prime Time; cost to participants at venue)	Free	N/A
Prime Time Solos	Free	N/A
Recycle! East Lansing - Senior Pick-up	Free-subsidized by sponsorship	N/A
Technology Lab	Free	N/A
Transportation	\$20.00 for initial Gold Card start-up	N/A
Wellness Workshops	Free	N/A

LIBRARY FUND

Public Library Fines and Fees

Late Fines

Non-DVD Late Fines	\$.25/day
DVD Late Fines	\$1.00/day

Non-Resident Borrowers' Card Fees

Individual Annual Card	\$30.00
Individual 6-month Card	\$18.00
Family Annual Card	\$40.00
Educator - certified public, private, charter, online and parochial school teachers (K-12) and preschool or daycare center instructors who work in the City	\$10.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.

Per FY2020 Budget

Copier and Printer Fees

Color print	\$0.50
Black & White print	\$0.10
3D print (PLA printing)	\$0.10 per gram
3D print (Resin printing)	\$0.20 per ml

Meeting Room Rental Charges

Resident/Non-Profit Organization

Whole Room	\$40 for 2 hours, each additional hour \$10
Half-Room	\$30 for 2 hours, each additional hour \$5

Non-Resident/For-Profit Organization

Whole Room	\$50 for 2 hours, each additional hour \$15
Half-Room	\$40 for 2 hours, each additional hour \$7

PARKING FUND

PARKING RATES

Gated Lot Rates Enforced time-frames	8am-3am
Gated Surface Lots:	
Per 1/2 hour	\$1.00
Daily Maximum	\$20.00
Gated Garages:	
Per 1/2 hour	\$0.75
Daily Maximum	\$15.00

Special Event Parking Rates

Gated Lots:	
Per 1/2 hour first two hours	\$1.00
Per hour thereafter	\$6.00
Daily Maximum	\$30.00
Gated Lot Football Pay-at-Entry	\$30.00
Metered Lot Football Pay-at-Entry	\$20.00
VIP Football Reserved Street Meters	\$40.00
Art Festival Pay-at-Entry	\$5.00

Permit Rates

Gated Lot permit purchase / replacement	\$15 / card
Permit Reactivation Fee	\$6 / card
Non-Gated Lot permit replacement	\$25 / permit
Albert Ave. Garage (Lot 1/Center City)	
Nested Parking	\$100.00/month
Lower Level Parking	\$125.00/month
Charles St. Garage (Lot 3/City Center)	
Nested Parking	\$100.00/month
Lower Level Permit	\$125.00/month
Grove St. Garage (Lot 9)	
Nested Parking	\$95.00/month
Lower Level Permit	\$120.00/month
Division St. Garage (Lot 10)	
Nested Parking	\$90.00/month
Lower Level Permit	\$115.00/month
M.A.C. Ave. Garage (Lot 12)	
Permit Parking	\$95.00/month
Reserved Spaces	\$105.00/month
Bailey Street Lot (Lot 7)	\$95.00/month

SECTION 8. FY2020 Fee Schedule Per Budget cont.**Per FY2020 Budget**

People's Church Lot (Lot 8)	\$90.00/month
City Hall West Lot (Lot 15)	\$85.00/month
Valley Court Dr. (Lot 13)	\$90.00/month

Meter Rates

Rates enforced time-frame	8am-2am
Exception - Valley Court meters rates enforced time-frames	8am-6pm
Rate A per 1/2 hour	\$0.75
Rate B per 1/2 hour	\$1.00
Reserved Meter Bag	
Daily	\$15.00
Weekly	\$75.00
Monthly	\$300.00

WATER & SEWER FUNDS**WATER**

Administration Charge per quarter	\$15.54
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$8.81
1"	\$22.00
1 1/2"	\$44.05
2"	\$70.48
3"	\$198.23
4"	\$440.50
6"	\$881.00
Commodity Charge per 1,000 Gallons	\$5.60

SEWER

Administration Charge per quarter	\$9.92
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$24.01
1"	\$60.03
1 1/2"	\$120.05
2"	\$192.08
3"	\$540.23
4"	\$1,200.50
6"	\$2,401.00
Commodity Charge per 1,000 Gallons	\$7.90

IRRIGATION

Administration Charge per quarter	\$3.89
Readiness to Serve (RTS) Charge, per Meter Size, per Quarter	
5/8" x 3/4"	\$2.20
1"	\$5.50
1 1/2"	\$11.01
2"	\$17.62
3"	\$49.56
Commodity Charge per 1,000 Gallons	\$5.60

WATER & SEWER MISCELLANEOUS FEES

Irrigation Flat Rate (City facilities w/o a water meter)	\$60.40
Sewer Flat Rate - Non-metered (Sewer services w/o a water meter)	\$152.43
Non-payment Door Tag Fee	\$15.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.**Per FY2020 Budget**

Water Shut Off and Turn On Fee for Non-payment and Contractor (8:00 AM - 3:00 PM, M-F, excluding holidays)	\$40.00
After Hours Water Turn On Fee (Outside of normal working hours, weekends and holidays)	\$210.00
Missed Scheduled Appointment Fee	\$30.00
Hydrant Flow Testing	\$270.00
Meter Test Fee	\$95.00
Pool & Irrigation Winterizing: Pull Meter (Non-Neighborhood Assoc.)	\$65.00
Out of Sequence Meter Read Fee	\$20.00
System Check Fee	\$75.00
ARB Replacement (Missing or damaged)	\$210.00
Temporary Meter/Backflow Device Fee & Rental per month	\$300.00 Fee + \$700 Deposit + \$50 Month
Private Hydrant Flushing Fee	\$200.00
New Main/Water Service Flushing/Sampling Fee	\$570.00 For 2 Samples + \$285.00 Each

CAPITAL CONNECTION CHARGES

(In addition to the physical connection - does not include pavement and concrete restoration)

Capital Connection Charge Water Service Meter Size**WATER**

5/8" x 3/4"	\$1,452.68
1"	\$3,631.70
1 -1/2"	\$7,263.41
2"	\$11,621.45
3"	\$32,685.33
4"	\$72,634.08
6"	\$145,268.16

SEWER

5/8" x 3/4"	\$2,398.83
1"	\$5,997.08
1 -1/2"	\$11,994.16
2"	\$19,190.66
3"	\$53,973.74
4"	\$119,941.65
6"	\$239,883.30

PHYSICAL TAP AND METER FEES

(does not include pavement and concrete restoration)

City Excavates & Backfill Fee

1" Tap & 5/8" x 3/4 Meter	\$3,665.00
1" Tap & 1" Meter	\$3,815.00
1 1/2" Tap & 1" Meter	\$4,320.00
1 1/2" Tap & 1 1/2" Meter	\$4,530.00
2" Tap & 1 1/2" Meter	\$4,880.00
2" Tap & 2" Meter	\$5,040.00
Water Service Line Abandonment	\$1,795.00
Winter Fee Addition (Dec. 1 thru Mar. 31)	\$445.00
Greater Than 2" Tap (Fee + Time and Material)	\$170.00 Meter Install Labor + Time and

Applicant Excavates & Backfill Fee

1" Tap & 5/8" x 3/4 Meter	\$1,360.00
1" Tap & 1" Meter	\$1,510.00
1 1/2" Tap & 1" Meter	\$2,015.00

SECTION 8. FY2020 Fee Schedule Per Budget cont.**Per FY2020 Budget**

1 1/2" Tap & 1 1/2" Meter	\$2,225.00
2" Tap & 1 1/2" Meter	\$2,575.00
2" Tap & 2" Meter	\$2,735.00
Water Service Line Abandonment	\$515.00
Greater Than 2" Tap (Fee + Time and Material)	\$170.00 Meter Install Labor + Time and

METER, YOKE & ARB FEES (Meter, Yoke, ARB & Labor)

5/8" x 3/4 Meter	\$445.00
1" Meter	\$600.00
1 1/2" Meter	\$850.00
2" Meter	\$1,010.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$170.00 meter install labor + material

REPLACE FROZEN/BROKEN METER (Meter & Labor)

5/8" x 3/4 Meter	\$295.00
1" Meter	\$420.00
1 1/2" Meter	\$705.00
2" Meter	\$840.00
3" Meter & Larger (Price Meter & Strainer Each Time)	\$170.00 Meter Install Labor + Meter &