



54-B District Court
 101 Linden Street
 East Lansing, Michigan 48823-4311
 (517) 351-7000

Hon. Richard D. Ball
 District Court Judge

Hon. Andrea A. Larkin
 Chief District Court Judge

Nicole A. Evans
 Court Administrator

REQUEST FOR RECALL OF BENCH WARRANT

In response to the COVID-19 pandemic and closing of City of East Lansing public buildings, 54-B is suspending “walk-in” arraignments on bench warrants. There are two ways citizens can request to have a bench warrant recalled:

1. Online at www.54bdistrictcourt.com. Please click on “Resolve Tickets and Warrants Online” and select Warrants. This option has been in place since 2015 and will continue to be available when the court resumes normal operations.
2. This form. This is a temporary option for use during the local state of emergency. Email form to 54bwarrants@cityofeastlansing.com.

You will be notified within 72 hours about the status of your warrant.

Name: _____

DOB: _____

Case Number(s): _____

(you may use this form for more than one bench warrant, but only for 54-B cases)

Mailing address: _____

Phone number: _____

Email address: _____

You may use the space below or email to explain to the Judge any relevant information relating to this warrant. (optional)

Judicial use:

Cancel BW and set matter out _____

Bench warrant remains outstanding; Party must appear.

Other _____

Date: _____

Judge Signature _____

Clerk use:

Date request received _____

Ran JIS check for all 54-B warrants? _____